**June 11, 2024, Regular Council Meeting**

Council Members in attendance were Matt Greemore, Nolan Frandsen, JB Klyap, and Scott Holbrook. Jordan High was absent. Also in attendance was Clerk/Treasurer Kristi Millhouse and Public Works Employee Rick Zahn.

Council President Matt Greemore called the meeting to order at 7:04 pm with the Pledge of Allegiance.

Public Comment (Non-agenda Items): Matt commented that he received a couple of comments regarding grass and areas needing to be mowed. Kristi will get mowing letters out over the next week.

Discussion of mosquitoes occurred. Mosquitos hatched this week and spraying should occur this week either Thursday or Friday.

Preliminary Budget for FY24-25 – Discussion of the Preliminary Budget Report occurred. Scott made a motion to approve the preliminary budget for FY24-25. Nolan Frandsen seconded motion. No further discussion or public comment. Motion approved with unanimous vote.

**New Business:**

***Building Applications:*** *Ruby Valley Hospital* – No app received

*Andy Nye (The Ice House @ 211 E. 9th Ave*): Scott made a motion to approve the building application for Andy Nye. JB Klyap seconded motion. No public comment. Motion passed with a unanimous vote.

*Frank Reid (110 W. 2nd Ave)*: Discussion occurred regarding the storage container. Nolan made a motion to approve the building application for Frank Reid. Sott seconded the motion. No public comment. Motion passed with a unanimous vote.

**Fence Application**: *RJ and Megan Patch (301 Wray St) -* Discussion occurred regarding the fence application. Scott made a motion to approve the fence application with the variance. JB Seconded the motion. No further comments. Motion passed with a unanimous vote.

Business License: Jordan High – Scott made a motion to approve the business license for Jordan High. Matt seconded the motion. Motion passed with a unanimous vote.

ADA Inventory: Discussion occurred with agreement to correct the 36 inches on page 2 of document and add in that Town/Hall will not have public access when Town moves out of building. Everyone also agreed that we should do a more extensive inventory later when Town has their new building. Matt made a motion to approve the ADA inventory for CDBG funding with the suggested changes. Scott seconded the motion. Motion passed with a unanimous vote. No public comment.

Discussion occurred regarding handicap parking in Town. The Town needs a spot in front of the library. Kristi or Rick will talk to the State regarding handicap parking in front of the library.

**REPORTS**

Sheriff’s Report – Written report received.

Madison County Planning Board Report – No report

Library director’s Report – Written report received.

Fire Department Report – Scott Holbrook gave the fire report everything is quiet. They helped with a large building fire in Sheridan a few weeks ago. They are still looking for funding on extraction tools. Have a local source they are going to try first.

Attorney’s Report – Kristi provided a report on attorney Harshbarger’s behalf. The litigation issue the Town has is still in discovery. There has been no action or response from Leslie Adam’s storage container, what would the Town like to do next? The council decided they would like to discuss this with Attorney Harshbarger.

Kristi also commented that there is an Air BNB in Town that is not in compliance with the Town Ordinance. Do they want the attorney to write a letter to the individual? Kristi has notified them twice that they cannot have their Air BNB. The Town will request Attorney Harshbarger to write a letter.

Mayor’s Report – No report.

Maintenance Report: Rick Zahn reported on behalf of public works. Nick Pettigrew and Mike West found the company that makes the shoe for the pump and have requested one from that company. The cost is $300. Once the shoe is received, they can match the pump and get a second pump up and running.

Rick notified the council that the radios were not working when he went to turn the pivot on. The antenna on the old Fire Tower Whistle cord was cut when an employee was mowing. Cord was spliced back together and taped right now. The antenna is going to have to be put on the top of the tower so it can read from the shop when the SCADA system gets moved.

Fence on back of the park. What do they want to do with the fence? Discussion occurred. Council will look at the fence after the meeting.

Jessen Park – Discussion occurred regarding the river washing the ground away near the walking path. Rick stated that they have some rocks they could put along the river to help with the situation. He will also put up a temporary fence along it, so someone does not fall off in the river. Rick will try to get ahold of someone from the State to find out what the process is. Matt Greemore commented there is also a spot at the end of Second Ave West that is corroding away because of the river.

The Pine tree closes to the Old Hotel is dead, wanted to let the council know before he cut the tree down.

Safety Report – No report

Clerk’s Report – Audit completed – no findings. There will be a meeting next week or the following week with the auditor for the exit interview. We need a council member willing to sit in on that. JB volunteered.

Fail Safe will be here on June 19th to look over the Town’s Scada system.

Consent Agenda: Nolan made a motion to approve the consent agenda. Scott requested an executive session to discuss the minutes. Everyone was excused from the room. When regular meeting resumed Clerk/Treasurer Kristi Millhouse notified council that this was illegal executive session. Executive session can only be held for litigation issues and employee issues.

Scott made a motion to approve the claims. Seconded by Nolan. Motion passed with a unanimous vote.

Council Review – No review.

At the end of the review Kristi Millhouse provided the council with her verbal resignation as she can no longer collaborate with a council that she cannot trust. She is giving two weeks’ notice.

The council left with no motion to adjourn the meeting.

ATTEST:

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Kristi Millhouse, Clerk/Treasurer Patricia Hayes, Mayor