

February 13, 2024, Public Hearing and Regular Council Meeting

Council members in attendance were Matt Greemore, Jordan High, JB Klyap, Scott Holbrook, and Nolan Frandsen. Also in attendance were Mayor Patricia Hayes, Clerk/Treasurer Kristi Millhouse, and Maintenance Richard Zahn.

Guests: Verta Dorseth and Kathy Schafer (Twin Bridges Community Association)

Public Comment: (Non-Agenda Items) - None

Public Hearing: Mayor Hayes opened the public hearing at 7:00 pm with the Pledge of Allegiance.

Resolution 2023-02: Scott Holbrook made a motion to approve resolution 2024-02 for HB355. JB Klyap seconded the motion. Mayor Hayes asked if there was any public comment. No public comment. Motion passed with a unanimous vote.

Public meeting closed at 7:05 pm. Regular Council meeting started immediately.

Great West Engineering Task Order #5: Water Storage Tank – Discussion occurred. Matt Greemore made a motion to approve Great West Engineering task order #5 Water Preliminary Engineer Report update and grant funding. JB Klyap seconded the motion. Mayor Hayes asked if there was any public comment. Verta Dorseth commented that she wants them to fix whatever it takes so they are not without water. Motion passed with a unanimous vote.

Building Applications: Twin Bridges Community Association (TBCA) – Kathy Schafer and Verta Dorseth spoke on behalf of TBCA. TBCA was recently told by the library that they were not going to be able to access the back of the library (old shop building) for their storage of wreaths and other decorations for the Town. They have someone that is willing to give them a storage building. Discussion occurred. The Council discussed putting the storage containers behind the library. There is a sewer main line that runs back there. There was no building application submitted at this time, but they will have the building application in for the next meeting for final approval. Kathy and Verta left at 7:40 pm.

Roger Hutchinson – (408 N. Madison St.) – Discussion occurred. Nolan made a motion to approve the application. Scott seconded the motion. No public comment. Motion passed with a unanimous vote.

Leslie Adams (102 Main St.) – Discussion occurred regarding the second building application for Leslie Adams. Kristi Millhouse explained to the council that Maintenance Work Rick Zahn went out and measured where the storage building was. According to the pins that are there the building is only 5 feet from the property line. It does not meet the set-back requirement. Rick measured the building and the setback today. Attorney Lori Harshbarger will send another letter with a compliance date of 45 days. Matt also commented that he wants to know where the utilities are sitting on her property to make sure that the two storage buildings are not sitting on utility lines. A discussion occurred to give Leslie a timeline to move the storage container and bring both up to code. Jordan made a motion to deny the second application. Nolan seconded the motion. Discussion occurred. Changes need to be made by March 31st (45 days to come into compliance). Motion passed with a unanimous vote.

Ruby Valley Hospital: Application was not received. No one from the hospital was present.

Boundary Adjustment: Roger Hutchinson (110 S. Main St.) – Discussion occurred. Matt made a motion to approve the boundary adjustment for 110 S. Main St. Nolan seconded

the motion. No public comment but request for clarification was made with Roger that 110 S. Main St. has a 5-foot setback with the boundary adjustment. Yes, there is a five-foot setback. Motion passed with a unanimous vote.

Surplus Property Program – Matt made a motion to approve the Surplus Property Program Authorized Representatives Kristi Millhouse, Richard Zahn, David Beller, Patricia Hayes, and Fire Chief Scott Holbrook. Jordan seconded the motion. Motion passed with a unanimous vote.

Twin Bridges Town Logo : Mayor Hayes reported to the council that Kristi had the ideal of doing a logo contest for the Town. The Town does not have a logo for letterheads, business cards, etc. Discussion occurred. The council agreed that this could be done. Patty will talk to the school and put a notice in the newspaper. The winner will receive a gift card.

Ben Reed Sign: Matt made a motion to approve the sign. JB seconded the motion. Motion passed with a unanimous vote.

Reports

Sheriff's Report – Deputy Sturgill was present from the Sheriff's Department. He read the report from the Sheriff's Department

Madison County Planning Board – No Report. The agenda for their meeting on the 29th has been emailed to the council. They responded to a total of 21 calls.

Library Director's Report – Written report received.

Fire Department Report: Fire Chief Scott Holbrook reported that they got their new radios yesterday. They have not heard from the Elks Club yet regarding their grant.

The fire department responded to a mutual aid call for a fire in Sheridan and had a few medical calls that they responded to.

Attorney's Report: No report. Scott asked about the bylaws and the copy that they sent over to her for review. She requested a copy be resent to her.

Mayor's Report: Mayor Hayes reported that the Town had a defensive driving course here at town hall. The three employees from the library, Mayor and the town employees attended. Patty will be driving around with Kristi to read the meters next week. Patty reported to the council about the tires and not having a spare. We have ordered tires from Allhands. Patty may not be at the next meeting as Ed will be going through surgery again on the 23rd. Her presence will depend on whether she can leave Ed or not.

Discussion occurred regarding other Town issues. Jordan made a motion to approve Kristi getting certified as a backup. JB seconded the motion. Scott – yes, Nolan-No, Matt – yes, JB – yes, Jordan – yes.

Maintenance Report: Maintenance has been dealing with the snow. The communication alarm for the #2 wellhouse went off today and gave the guys difficulties. Rick did everything he was required to do to reset it. Called Nick Pettigrew (electrician) and could not find anything. Nash was called and was able to get everything back up and running. Nick ordered a new SDS which keeps the battery charged for the wellhouse. Should be in by 2/14/24 or the next day.

Water leak repair – Valves on Main Street are messed up to the point that when Rick and Dave worked on the repair last week in front of Stonefly Inn, they were not able to get the water all the way off. Rick was nervous about turning the valve to hard and creating another leak. Anywhere that is tied in for a new 6" line the valve is bad. The pavement

needs to be torn up to replace those valves. There are approximately 3 valves per intersection. Main street is the only one where valves are not getting fixed with the current water project. Discussion occurred. Valves will have to be watched and the plan is to fix when the State is ready to repair the highway.

Safety Report: Competent person needs to inspect the Manlift (Scissor lift). Discussion occurred.

Clerk's Report: Kristi asked how the council would like to split the Banks Industrial invoice with Stonefly Inn. Matt commented that everything froze over at Stonefly Inn and when he talked to Dan Leavens, they agreed to Dan paying half of the digging bill. Everything was frozen on both lines (Town and Stonefly Inn). The job took longer and required Banks Industrial to do more digging than was expected. Discussion occurred. Kristi will send an invoice for \$1,000 to Stonefly Inn (1/3 of the bill).

Kristi notified the council that the meeting with the Corp of Engineers regarding the Levee will be on Friday at 5:00 pm via zoom. Kristi will post an agenda for the zoom meeting.

Consent Agenda: Matt made a motion to approve the consent agenda. Jordan seconded the motion. Motion passed with a unanimous vote.

The meeting was adjourned at 9:45 pm.

ATTEST:

Signature on file

Signature on file

Kristi Millhouse, Clerk/Treasurer

Patricia Hayes, Mayor