

November 14, 2023, Town of Twin Bridges Work Session (104 E. 9th Ave.)

Council members in attendance were Scott Holbrook, Jordan High, and Matt Greemore. Also in attendance were Mayor Patricia Hayes, Clerk/Treasurer Kristi Millhouse, Public Works/Maintenance Employees David Beller and Richard Zahn, and Jessica Salo and Carrie Gardner from Great West Engineering.

The meeting started at 6:00 pm.

Great West Engineering: Water System Improvements – Jessica Salo gave an update to the Town Council of the status of the water project starting with a brief background of the project, funding sources, and goals. The project is currently in the design phase. They will bid in Winter 2024 and the bidding will be done in phases, but the design plans must go to the Department of Environmental Quality (DEQ) first for approval. Construction will begin in Spring/Summer 2024 and finalization of the project in December 2024.

They will need to remove and inspect the current turbine pumps via a crane and then put temporary pumps in the wells to determine what is happening with the wells. They will also video tape them to see if they are plugged up on the screens. They will install new pumps after this is completed. They will be pumping a lot of water and need to determine where the water is going to go while this process is being done. Considering putting the water over to the river or down the Montana Department of Transportation (MDT) Stormdrains. There is a little bit of acidic residue that will be in the water. Great West is working on the best option environmentally. The town has the option of replacing the pumps with new submersible pumps that last for up to 15 years or can replace them with new turbine pumps that will last up to 50 years. Discussion occurred regarding the pumps. Great West will do a cost analysis of the different pumps.

Madison County Fairgrounds Sewer Extension: Carrie Gardner with Great West Engineering provided the council with an update of the fairground's sewer extension project. The final design will be submitted to DEQ within the next month for approval. She is working with the commissioners and fair board before final submittal. Carrie provided a description of the project. The line will go underground so that the fairgrounds can use it all year around. The existing lift station will be reconfigured. They want to make sure that the system does not have to be upgraded when a new building goes in. The system will have a tri-plex grinder system. 3 pumps will be running. Will bore underneath the Beaverhead River with a 10" casing pipe. The base cost was approximately \$500,000 for the whole project. The County is planning on upgrading the square and the round building and adding a couple more bathrooms and a kitchen. Crossing will come out behind the library. The proposal is two weeks away from being submitted to DEQ. DEQ has 60 days to review, it has been taking longer. Looking at bidding in February/March with do construction in the spring or when the weather permits.

Wastewater System Improvements Preliminary Engineering Report (PER): Carrie met with employees in the spring of 2023 and did some flow monitoring on the wastewater system. The PER is addressing some of the issues that the Town has been having such as replacing lift station pumps and replacing the SCADA system, algae growth in the pond, transfer pump between lagoons (Gorman Rump Pump) needs to be replaced. Town is only running on one pump currently. Both pumps have been having issues. Line near the School was put in the 60's and needs to be upgraded.

Lead Service Line Inventory: Kristi asked about the Lead Service Line Inventory. The Town has submitted theirs already, but we have not heard anything. Compliance date is October 2024. Kristi asked if she could send the inventory to Carrie for review.

Meeting adjourned at 7:20 pm

November 14, 2023, Tow of Twin Bridges Regular Council Meeting

Council members in attendance were Scott Holbrook, Jordan High, JB Klyap, Nolan Frandsen (Via phone), and Matt Greemore. Also in attendance were Mayor Patricia Hayes, Clerk/Treasurer Kristi Millhouse, and Public Works/Maintenance Employees David Beller and Richard Zahn.

Guests: Landon Dybdal (Ruby Valley Medical Clinic), Been Reed, Attorney Lori Harshbarger, Marie McAlear, Madison County Sheriff Duncan Hedges

Mayor Hayes opened the meeting at 7:22 pm with the Pledge of Allegiance

Public Comment: None

Resolution 2023-07 (Budget Amendment for Library 501C3, Fund 2223): Matt Greemore made motion to approve resolution 2023-07 budget amendment for fund 2223. Jordan seconded the motion. Motion passed with a unanimous vote.

Resolution 2023-08 Council Bylaws: Scott made a motion to table until we have a work session. Jordan seconded the motion. Discussion occurred. Mayor Hayes called for a vote – Scott Holbrook (Yes), Jordan High (Yes), and Nolan Frandsen(Yes). JB Klyap and Matt Greemore both voted No. Attorney Harshbarger recommended the council schedule a work session now and get this completed. December 12, at 6:00 pm will be a work session for the bylaws.

Bank and or account changes: Discussion occurred regarding the different options for the savings account. Clerk/Treasurer Kristi Millhouse recommended moving \$300,000 into a Business Money Market account at 3%. Matt made a motion to close the savings account and roll the savings account and additional funds from general, water, and sewer into a Business Peak Money Market Account. Jordan seconded the motion. Discussion occurred. Motion passed with a unanimous vote.

Building Value of the Library: The Town received an email from MMIA that the library building is underinsured. Discussion occurred regarding the building value. Matt Greemore made a motion to approve the building value of \$2,328,000 with an additional cost of \$1,527.24 in premium. Jordan High seconded the motion. Motion passed with a unanimous vote.

Building Application: Lane Frandsen (413 Senator St) – Scott Holbrook made a motion to approve the building application for Lane Frandsen. Jordan High seconded the motion. Nolan Frandsen abstained from voting. Motion passed with a unanimous vote.

Ben Reed (210 S. Main St) – Scott Holbrook made a motion to approve the building application for Ben Reed at 210 S. Main St. Jordan seconded the motion. Motion passed with a unanimous vote.

Ruby Valley Medical Clinic: Landon Dybdal (CEO of the Ruby Valley Hospital) provided the Town with an update on the Hospital purchasing the Wagon Wheel Restaurant on Main St. The hospital will be removing the Wagon Wheel building and building a new structure for the clinic. The current clinic will then be vacated, and the building will revert to the Town. There will be information in the paper this week for bid request for removal of the current building. They want to have the current structure removed this winter and start building this spring. They are hoping to use the current foundation of the Wagon Wheel which is approximately 4,000 sq. ft.

HB355 : Clerk/Treasurer Kristi Millhouse explained the House Bill 355 which is \$20 million for cities and towns. It is not a competitive grant and each city and town have specific money set aside for them. Twin will be receiving approximately \$33,000. The money needs to be used for maintenance/repairs of current infrastructure. We need to have a project priority list completed by the end of December. Kristi provided the council with a list from the capital improvements plan that she would like the council to look at and rank projects. We will then need to approve the list at the December 12th Council meeting as it must be approved by the end of December. The application for the funds needs to be submitted by March 30, 2024. Discussion occurred regarding the priority list.

Water Meters: Kristi provided the council with the upgraded bid for the different meter options from Core and Main. It was recommended by other Towns to stick with the 3G meters. Discussion occurred Kristi will get a hold of Core and Main and ask them to attend the next council meeting.

REPORTS

Sheriff's Report: Sheriff Duncan Hedges reported to the council that the number of calls for Twin Bridges has been down compared to the rest of the County. They received nine calls for service and two ambulance calls this past month. Discussion occurred regarding various items with the Sheriff's Department, these included staffing and upgrading their radios. Brandon Elmer is a new deputy that is living in Town.

Planning Board: Written Report received.

Library Director's Report: No report

Fire Department Report: Fire Chief Scott Holbrook reported that fire calls are still quiet for the fire department but are still getting called out to accidents on 41. The fire department did apply for a grant for hand-held radios. Applied for 10 radios with mikes and chargers. The cost is approximately \$17,000.

Attorney's Report: Attorney Lori Harshbarger reported that she sent the letter off to Leslie Adams regarding the building application. She will also get the letter sent off to the new owners of the children's center.

Mayor's Report: Mayor Patricia Hayes reported that she has been holding weekly employee meetings. The Town had sixteen tubs of old records that we went through and will be commercially shredding. After the first of the year, she and Kristi will start working upstairs.

Maintenance Report: Maintenance Employee Richard Zahn reported that they brought the sewer jetter over from Ennis. The machine is not working correctly and so they have been working on getting it up and going.

Maintenance Employee David Beller reported that they did get the sidewalks painted in the areas that the sidewalk has lifted. Matt Greemore commented that the church was very grateful. The Water storage leak is dried up after the minor repair was made to the tank. Should hold up for the winter.

Safety Report: Kristi reported that David did his forklift training at the end of October. We are looking at sending them to a training course in Bozeman for trenching and then one on confined spaces through the LTAP (MSU Extension office).

Clerk's Report: Kristi did not have anything further to report as it was discussed in other areas. The Annual Financial Report is complete for FY23 and will be submitted tomorrow to the State. They are due to the State by December 31st.

Claims Approval and Minutes – Matt Greemore made a motion to approve the consent agenda for the claims and minutes. Jordan High second the motion. Motion passed with a unanimous vote.

Motion adjourned 9:00 pm.

ATTEST:

Signatures on File on Original Copy

Kristi Millhouse, Clerk Treasurer

Patricia Hayes, Mayor