

September 12, 2023, Regular Council Meeting (104 E. 6th Ave)

Council Members in attendance were Matt Greemore, JB Klyap, Nolan Frandsen, Scott Holbrook, and Jordan High. Also in attendance were Mayor Patricia Hayes, Clerk/Treasurer Kristi Millhouse, and Maintenance Worker Rick Zahn.

Guests: Sheriff Duncan Hedges, Lane Frandsen, Marie McAlear

Mayor Patricia Hayes opened the meeting at 7:00 pm with the Pledge of Allegiance.

Public Comment: Clerk/Treasurer Kristi Millhouse commented that she had a complaint regarding 106 ½ N. Madison Street and the appearance of the yard and the vehicle which has its doors open and weeds growing through it. Sheriff Hedges stated that if it is on the Town boulevard they would put a 5-day notice for removal on it and contact the vehicle owner.

Jordan asked if the Town is still interested in more millings for the Town's streets. He has found some over by Cameron that they could possibly acquire. Discussion occurred the millings and the expense of getting them. Sheriff Hedges commented that the Town should talk to the State regarding the millings over at Virginia City when that road gets completed.

NEW BUSINESS

Resolution 2023-08 Council Bylaws: Scott commented that he has issues with the formatting and that he wants Bylaws for the Mayor and Employees. Mayor Hayes attempted to explain what the Bylaws were, and that the mayor and the employees do not operate under bylaws. The employees have job descriptions that they receive and sign when they are hired. Further discussion occurred. Topic was dropped.

Resolution 2023-09 Budget for FY2023-24: Matt made a motion to approve Resolution 2023-09 FY2023-2024 final budget. Jordan seconded the motion. Motion passed with a unanimous vote.

Great West Engineering: Written report provided to council from Cody Marxer regarding the growth policy and the flood maps.

Fence Application: Leslie Adams (2 White Swan Lane) – Jordan commented that the fence is half completed. Discussion occurred regarding the fence. Scott made a motion to approve the fence except for the electric part. JB seconded the motion. The motion was rescinded after further discussion. Jordan asked what we are going to do to enforce Leslie to do application before building items.

Matt made a motion to deny the application because of not having verification of survey pins, the electric fence, and in person clarification of the application to approve it. Jordan seconded the motion. Motion passed with a unanimous vote.

Lane Frandsen Water and Sewer Services: Lane Frandsen is wanting to put water and sewer on his property behind the Town shop. Nolan Frandsen explained to the council what Lane wants to do coming off the Town's water and sewer lines right by the shop. The sewer will require a lift station. Water will come off the 6" Main at the Shop. Rick commented that the water will work fine. The sewer will take a little more work. Expense for the lift station with a 2" line will be up to the landowner to pay. Scott made a motion to approve the water and sewer for Lane Frandsen. Jordan seconded the motion. Motion passed with a unanimous vote. Nolan recused himself from the vote as it is his son's application.

Twin Bridges Park and Recreation Insurance: Clerk Kristi Millhouse explained that the Twin Bridges Park and Recreation District is losing insurance with MACO which is the County insurance. They wanted to be put on the Town's insurance. They cannot go on the Town's insurance because it is not a Town entity. MACO is no longer covering County Special Districts.

Agenda Amendment: Matt made a motion to amend the agenda to add building application for Hutchinson Construction at 406 N. Madison St. Nolan seconded the motion. Motion passed with a unanimous vote.

Building Application: Roger Hutchinson (406 N. Madison St) – Nolan made a motion to approve Roger's building application at 406 N. Madison St. Jordan seconded the motion. Motion passed with a unanimous vote.

REPORTS

Sheriff's Report: Sheriff Hedges reported to the council that the summer has been busy. Service calls have been up for the Town of Twin Bridges. This past month they responded to 37 calls. Sheriff Hedges notified the council that they do not assist with lockouts on cars any longer. Individuals will have to contact a locksmith. It is a liability risk for the Sheriff's Department.

Sheriff Hedges also reported that they have two more employees coming on. They will also be adding a detective and 2 detention positions which will not hit the patrol budget. County approved their budget for the year allowing them the extra staff. Staff will be up to 15.

Madison County Planning Board Report: Written Report Received

Library Director's Report: Written Report Received

Fire Department Report: Fire Chief Scott Holbrook reported that the fires have been quiet. County has temporarily opened burning with the additional rain and the dew that has been received. They could close it back down if it gets dry and hot again.

Attorney's Report: No Report.

Mayor's Report: Mayor Patricia Hayes reported that there is a training coming up in October in Helena that she will be attending. She has the reports for the inspections and will be working on getting them done.

Mayor Hayes also passed a proclamation for Constitution Week which is September 17th to the 23rd. On the 17th to support Constitution Week. People are being requested to ring a bell at 2:00 pm across the country. Nancy Males a member of the DAR (Daughters of the American Revolution) left small bells for everyone to ring.

Maintenance Report: Rick reported that he is working on getting the exterior of the shop cleaned. The extra shelving that was not being used is getting hauled to the dump as they require additional parts that we do not have. They also cause a drifting issue where they are stacked. He is also cleaning out all of the stuff that was brought over from the bull pen.

Next week he is hoping to get the sewer jetter from Ennis and start cleaning out the sewer lines. He will be starting with the worst ones that must be cleaned every year. Wants to clean the lines coming into all three of the lift stations and vac them out as well.

Rick is planning to blade the roads again if we get some more moisture and he will then have them prepped for winter. He is going to hold on 8th avenue until spring. The other item is the sidewalk in front of Breakall's house. Discussion occurred regarding the sidewalk. He will start working on the sidewalk this week.

Clerk's Report: Kristi reported that the School Superintendent called and asked for the crosswalk to be painted. Kristi commented that it makes more sense to repaint in the spring because if we do it now, we will just have to redo in the spring with winter approaching. The snowplows will remove the lines again.

Kristi presented a list of connection fees that other towns are charging to connect to their water and sewer systems. Some discussion occurred. We will address them when we finish updating the water and sewer ordinances.

Kristi also provided the council a list of other Towns that are charging usage on their sewer lines and what the rates are. Discussion occurred regarding the format of the bills.

Meters Bid – A meter bid was received from Core and Main and Northwest Pipe Fittings. In comparing the two bids Core and Main is almost \$20,000 cheaper. Some questions were regarding the warranty, where the meters are made, and if there is a repair kit for the meters. Kristi will contact Core and Main and get this information for the council.

Firewall – Kristi has been working on finding a firewall service for the Town computers. She thought she had found one but after looking at it further they want \$255 per month in addition to the setup charges. She is going to look at some other options. Kristi asked Mayor Hayes if she would check with JC Osborne when she takes the laptops down for repairs.

Bugs – There has been an excessive number of earwigs in the building this year. She is going to have Rick bug bomb Town Hall/Fire Department on a Friday evening if everyone is ok with that.

Consent Agenda (Claims and Minutes -August 8, 2023, and August 31, 2023): Matt made a motion to approve the consent agenda for September claims and minutes from August 8 and 31, 2023. Jordan seconded the motion. Motion passed with a unanimous vote.

Nolan made a motion to adjourn the meeting. JB seconded the motion. Motion approved and meeting adjourned at 9:05 pm.

The council broke into an executive session to discuss a potential employee. Council members included Scott Holbrook, Jordan High, Nolan Frandsen, and Matt Greemore. JB was not present. Also in attendance was Mayor Patricia Hayes.

ATTEST:

Signatures on File

Kristi Millhouse, Clerk/Treasurer

Patricia Hayes, Mayor

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