

## June 13, 2023, Regular Council Meeting (104 E. 6<sup>th</sup> Ave.)

Council Members in attendance were Matt Greemore, Jordan High and Scott Holbrook. JB Klyap and Nolan Frandsen were absent. Also in attendance were Mayor Patricia Hayes, clerk/treasurer Kristi Millhouse and Maintenance Supervisor Ken Stensrud.

**Guests:** Dan McCauley and Cody Marxer (Great West Engineering), Jo and Dan Hawkins, Sunshine Harmon, Pete Novich, and Jackson Goodman (Madison County Sheriff's Department)

**Public Comment:** No non-agenda comments

### NEW BUSINESS

**Great West Engineering:** Contract for the Water Project (Task Order #4) – Dan McCauley discussed the contract with the council for the upcoming water project. It is a standard EJDCD contract that they must use. Dan asked if the council had any questions regarding the contract. Matt made a motion to approve Task Order #4 Water System Improvements. Scott seconded the motion. Motion passed with a unanimous vote.

Dan gave an update on the sidewalk and traffic study project that the Montana Department of Transportation (MDOT) will be doing on Main St. MDOT is working on putting a meeting together with the Town and getting the traffic study completed. They will want to sit down and discuss the project, what is wanted, and what they can and cannot do.

Flood maps – Cody Marxer provided the council with an update on the flood maps, and they are still moving forward. The appeal period will open in a couple months. The open house to go over the flood maps with DNRC is set up for July 19<sup>th</sup> at 5:30 at the school in the Montana Room. There will be a second meeting at the Madison County Library (same info just a second opportunity to hear the information). Cody made an appeal to the County to pay for the mailing of the meeting notifications. They agreed to pay for the extra costs.

Cody asked if for the open house if the council wanted posters to display around Town. Patty commented that yes, a few posters would be handy. Mailings should go out by the end of June.

The Town's Flood ordinance will have to be updated because FEMA has changed some of their regulation language. Updating the ordinance will take place this fall.

Growth Policy – Cody asked what the status is for the planning board. Currently no one has volunteered. Discussion occurred. Sunny Harmon commented that she would be interested in helping with the planning board. The Town needs to create a committee to come up with the Growth Policy and then take it to the Madison County Planning Board for a public hearing. Cody commented that next month she would like to get a survey going and get the outreach started.

**Twin Bridges Jr. High Car Wash on July 19, 2023:** Scott made a motion to allow the car wash for the Twin Bridges Jr. High Football Camp. Jordan seconded the motion. Motion passed with a unanimous vote.

**Roger and Therese Hutchinson:** No info provided.

**Mosquito Board:** Sunny gave an update on the mosquito board. Last year there were a lot of mosquitos, and this year is starting out just as bad because of all the rain. Costs are rising for the mosquito board. They have enough money to spray through the middle of August. They like to go through Labor Day. Matt commented that they need to go to Commissioners and ask for an increase in the number of mills they receive. Patty commented that she checked on the property for the old baseball field. Looks like the majority is Lott's and then some parcels are the railroads. There is a brick that can be laid out for the larvae. It is \$1200 a brick. If puts off a gas and kills the larvae before they can hatch. Discussion occurred regarding options and the old baseball field. Pete commented there is a BAB oil, and it treats the water. Suffocates the larvae. Sunny will investigate the oil. It is a mineral oil and safe for animals. Patty will talk to Shaw's.

**Pete Novich (Removal of speed sign):** Pete provided pictures to the council showing where the speed sign is next to his property. A discussion occurred regarding the speed signs and moving them on Madison Street. Jordan made a motion to have Ken move the speed signs on Madison Street to proper location. Scott seconded the motion. Motion passed with a unanimous vote.

**Building Application:** *Leslie Adams (2 White Swan Lane)* - Leslie wants to put a storage container over on her property at 2 White Swan Lane. A discussion occurred regarding the storage container. Scott made a motion to approve the storage container if it is following the storage container requirements and the building code setbacks, and a letter shall be sent to Leslie along with a copy of the ordinance. Matt seconded the motion. Motion passed with a unanimous vote.

*Riley and Sammi Novich (306 N. Bridge St):* Jordan made a motion to approve the storage shed. Motion was seconded by Matt. Motion passed with a unanimous vote.

**Fence Applications:** *Richard and Sylvia Dulaney (204 W. 8<sup>th</sup> Ave)* – Discussion occurred. Jordan made a motion to approve the fence. Scott seconded the motion. Motion passed with a unanimous vote.

*Jennifer Meacham (214 E. 9<sup>th</sup> Ave)*– Discussion occurred regarding the materials. Per the ordinance the materials being used are ok. Jordan made a motion to approve the fence for Meacham’s. Scott seconded the motion. Motion passed with a unanimous vote.

*Dan and Jo Hawkins (206 N. Bridge St)* – Dan and Jo Hawkins are asking for a 5 ½ foot variance on the front of their property which would put the fence on Town property. They want it in line with the other fences on the street. Matt asked where the utilities were at. They did not know. Discussion occurred regarding the variance. The discussion consensus is that individuals cannot put a fence on town property. Jordan made a motion to approve the fence without the 5 ½ foot variance. Scott seconded the motion. Motion passed with a unanimous vote.

*Riley and Sami Novich (306 N. Bridge St)* - Jordan made a motion to approve the fence if it is on the property line and not on Town property. Scott seconded the motion. Motion passed with a unanimous vote.

**Preliminary Budget FY23-24:** Scott made a motion to approve the expenditure and the revenue budget for fiscal year 2023 to 2024. Jordan seconded the motion. Motion passed with a unanimous vote.

**Resolution 2023-01 and 2023-02 Intent to increase water and sewer rates:** Discussion occurred regarding the water and sewer rates. Matt made a motion to approve 2023 -01 and 2023-02. Jordan seconded the motion. Motion passed with a unanimous vote.

Architect Request for Qualifications : Mosaic Architect was the only architect that we received a packet from . Discussion occurred. Jordan made a motion to approve Mosaic Architecture. Matt seconded the motion. Motion passed with a unanimous vote.

**CD’s and STIP Investment:** Discussion occurred. Matt made a motion to approve rolling the CDs to a higher interest and Resolution 2023-03 investing in STIP with \$30,000 for the water and sewer funds. Scott seconded the motion. Motion passed with a unanimous vote.

**Council Bylaws:** A draft copy of the bylaws was provided to the council. The council will review and get back to Mayor Hayes with their comments.

**Library - Free Library post up over at Bike Camp:** Discussion occurred. The council agreed that they would like to have the library come to a meeting and show them what they want to put up before they do the final approval. It may need to go inside the building because of the sprinkler system. Need to discuss the location further.

## **Reports**

**Sheriff’s Report:** Deputy Jackson Goodman was present for the Madison County Sheriff’s Department. He has been with the department for 4 years. Currently there are 4 deputies on the Ruby side and 5 on the Madison side, and the Sheriff’s department is looking at hiring two more individuals. Deputy Goodman reported that they have had higher DUI arrests this year than any other year. A lot of stops they are making are leading to larger things. They are mainly looking for compliance. He also reported that Highway patrol has hired someone that will live in Sheridan, so will finally have some from the State High Patrol over here to help on the State Highway. Discussion occurred. Jackson commented that Duncan has been doing a great job with training and budgeting.

**Madison County Planning Board:** No Report

**Library Director’s Report:** No Report

**Fire Departments Report:** Fire Chief Scott Holbrook reported that there was a structure fire outside of Town that they responded to last week. The fire department also had elections last week for officers. Scott is still the chief. Nolan Frandsen is the assistant chief and Colt High is still secretary/treasurer.

**Attorney's Report:** No Report

**Maintenance report:** Maintenance Supervisor Ken Stensrud provided an update on the water leak at the water storage tank. Somewhere on the bottom of the storage tank there is a water leak. Water is coming out of the pvc pipe. He has discussed the issue with several companies that can fix the leak and would like to see it completed this fall or we could have an ice issue this coming winter. Two of the three companies can provide a temporary fix that is not guaranteed. They go in and fix the tank and we do not have to drain the tank. Inland and Liquid are close in cost. Approximately around \$6,000. They would use an epoxy to fix the leak allowing us time to determine a permanent fix. McGuire Iron would do more of a permanent fix and something we may want to do next year. They have a maintenance plan that we could sign up for. Advanced Pipe and Equipment – is approximately \$240,640 to fix the leak. Discussion occurred. Ken will talk to McGuire Iron about accepting Inland Marine's report on the tank. If that is acceptable then the Town may have Inland Marine do a temporary fix and the get a contract together with McGuire Iron. The council will decide at the next council meeting.

Ken reported that he is going to put a hold on the lean-to for parking stuff under. He thinks it is a waste of money if in a couple of years, we are going to build something else.

8<sup>th</sup> Ave – Ken stated that Sam planned to dig up the remainder of 8<sup>th</sup> Ave this year for road repairs. He is wondering what the councils' goals are with the roads. Ken found an estimate from Jefferies for paving. Estimate for paving it is approximately \$100,000 per ¼ mile for asphalt. Discussion occurred 2<sup>nd</sup> 8<sup>th</sup> and Madison are half done. We need to find some more millings to put on the roads. Ken will get more information on costs for completing Madison Street. The council will decide to what they what street they want dug out and repaired at the next council meeting.

**Mayor's Report:** Children's Center has sold. The back half (acreage) has not sold yet.

Went to the Summit training in Dillon last month. Sidewalks were discussed at the summit and who is liable if they are not maintained or repaired. Even though we have an ordinance stating the landowner is responsible the Town can still get sued.

**Clerk's Report:** Kristi did not have anything to report. She reminded those up for election need to complete form C-1A on the State of Montana website.

**Consent agenda:** Scott made a motion to approve the consent agenda for claims and minutes. Matt seconded the motion. Motion passed with a unanimous vote.

Scott made a motion to adjourn the meeting at 10:17 pm. Matt seconded the motion. Motion passed with a unanimous vote.

ATTEST:

Signature on File on original printed minutes

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Kristi Millhouse, Clerk/Treasurer

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Patricia Hayes, Mayor