

February 14, 2023, Town of Twin Bridges Work Session and Regular Council Meeting

WORK SESSION

Council Members in attendance were Matt Greemore, Scott Holbrook, JB Klyap (via Go-to-Meeting), Nolan Frandsen, and Jordan High. Also in attendance were Maintenance Supervisor Sam Novich and Clerk/Treasurer Kristi Millhouse. Mayor Hayes was absent.

Guests: Ian Fredrick and Dan McCauley (Great West Engineering)

President Matt Greemore started the work session at 6:05 pm.

Ian Fredrick provided a PowerPoint presentation to the Town Council regarding crosswalks and where he thought a better place would be for a crosswalk. Discussion followed regarding the impact of another crosswalk on the large trucks and traffic.

Dan McCalley talked about the last TA Grant and that the Town had applied for. At that time the Town had requested \$80,000 for a crosswalk study but Montana Department of Transportation (MDT) did not want to fund the study, put something on the ground.

Dan recommended that the council let Great West work with the TA application people at MDT and find out what they are wanting in projects this year. If the Town does a project, they will have to come up with match of 13.42%.

TA grant is due the first part of April, the Town will need to have another meeting the beginning of March. The Council needs to determine we want to do a study and sidewalks. Maybe MDT will take on the study. How much does the Town want to put into the project.

Dan commented that he is estimating between \$20,000 to \$30,000 per block for sidewalks. If the Town does 10 blocks their match would be \$40,000. Sam asked about curb and gutter. If we do curb and gutter that pertains to drainage. Dan did not think that we were ready for curb and gutter. The Town can do a boulevard if they do curb and gutter in the future. Discussion continued regarding various options. There will be another work session on March 7th at 7:00 pm.

Work Session adjourned at 7:04 pm.

REGULAR COUNCIL MEETING

Council members in attendance were Matt Greemore, Nolan Frandsen, Jordan High, JB Klyap, and Scott Holbrook. Also in attendance was Sam and Kristi.

Guests. Jon and Kinnell Steward, Cody Bereazy, and Danny Gill (Madison County Sheriff's Department)

President Matt Greemore called the Regular Council meeting to order at 7:05 pm

Public Comment: Cody Bereazy commented that he did not have anything for the council at this time but wanted to observe. He did find out that the power poll will be taken care of by Northwestern Energy.

NEW BUSINESS

Great West Engineering (TA Grant) Task Order No. 1: Scott made a motion to approve the task order number 1. Motion was seconded by Nolan. No further discussion. Motion passed with a unanimous vote.

Building Application: Jon and Kinnell Steward (202 N. Madison St) – Front porch and open back porch maybe enclosed at a later date. They are only looking at remodeling the interior of the house not changing the structure of the house. If they decide to change the structure, then they would have to do a new building permit. Nolan made a motion to approve the building application for Jon and Kinnell Steward. Jordan seconded the motion. Motion passed with a unanimous vote.

Business Licenses: Madison Management, LLC - Scott made a motion to approve the business license application for Madison Management, LLC. Jordan seconded the motion. Discussion occurred, Jordan asked for clarification that it is not allowing them to do more vacation rentals. No, it just allows them to do business in Town. Motion passed with a unanimous vote.

Novich Property Management – Scott made a motion to approve Novich property Management. Nolan seconded the motion. Motion passed with a unanimous vote.

The Golden Serpent – Scott made a motion to approve The Golden Serpent business license. Matt seconded the motion. No further discussion. Motion passed with a unanimous vote.

Jordan High, Housing and Development possibilities: Jordan provided a presentation to the Council regarding a potential housing spot. Discussion followed.

Scott made a motion to have the council write a letter of support for Jordan to pursue the ground purchase from Montana Rail Link. Matt seconded the motion. No further discussion. Motion passed. Jordan abstained from the vote.

OLD BUSINESS

Growth Policy – Kristi reported that the start-up call was done this week. They went over the items the Town needs to put together prior to the contract.

Town Hall – No new info.

Water and Sewer Ordinance – Matt commented that he had some changes and that he needed to get together with the Town Clerk.

REPORTS

Madison County Sheriff's Report: Written report was received. Danny Gill with the Sheriff's department introduced himself. He lives in Sheridan. Retired from California after 34 years.

Madison County Planning Report: Written report received from Pat Bradley.

Library Report: Written Report received.

Fire Department: Fire Chief Scott Holbrook stated that the fire department was quiet this past month. They had a training last week with DNRC regarding working with Helicopters on wildland fires.

Attorney's Report: No Report

Mayor's Report: No Report

Clerk's Report: Kristi stated that the BARSSA funds request will be coming up for March. We will need to do a resolution to request the funds. We should wait to determine what the funds will be used for after our March 7th meeting.

Water/Sewer Rates for the FY23-24 year need to be reviewed. We have come to the end of our 5-year schedule. We must send out a public notice and hold public meetings regarding the rates, so we need to start now to have enough time to get everything done by July 1st when the new rates would go into effect. It was recommended by USDA to do a higher rate during the summer and keep lower during the winter because of the higher use.

USDA was here two weeks ago and inspected our water and sewer system. They also recommended that we consider starting to replace the meters in sections instead of doing all at once.

Maintenance Report: – Sam feels that the water running this month has helped with the waterlines not freezing. The frost is deep. If Main Street freezes up we will need to hire

someone to dig up the street. The concrete is tough with frost. Sam will call RE Miller to find out if we can have them on standby if we have an issue.

Dump truck quit working last week. Truck was taken over to Straight Line Contracting for repair.

Sewer Mains – Sheridan is going to clean their lines and they looked at an outfit out of Billings. It is a \$2.35 per foot. The company has a maintenance agreement that they will come down and clean ours. We have 17,000 linear feet. Cost would be approximately \$42,000. Does the Town want to set up 4 to 5 year agreement to have the lines maintained. The Town has jetted and camera'd all the Town's lines. Discussion occurred. We need to make sure we have our maintenance records in order and continue to work on maintenance ourselves this summer.

Sam notified the council that he will be retiring at the end of May. He will submit his official paperwork.

Claims Approval: Nolan made a motion to approve the claims 89709 to 89713 and 21846 to 21875 and payroll checks 88198 to 88243. Matt seconded the motion. Motion passed with a unanimous vote.

Minute Approval – Scott made a motion approve the January 10, 2023, minutes. Nolan seconded the motion. Motion passed with a unanimous vote.

The meeting adjourned at 8:30 pm.

ATTEST:

Patricia Hayes, Mayor

Kristi Millhouse, Clerk/Treasurer