

**September 13, 2022, Regular Council Meeting (Town Hall, 104 E. 6<sup>th</sup> Ave)**

Council members in attendance were Matt Greemore, Jordan High, and Scott Holbrook. Nolan Frandsen and JB Klyap were absent. Also in attendance were Mayor Patty Hayes, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich

**Guests:** Dan McCauley (Great West Engineering) and Lori Harshbarger (Town Attorney)

Mayor Patty Hayes called the meeting to order at 7:00 pm and opened with the Pledge of Allegiance.

**Public Comment (Non-Agenda Items):** No comments

**NEW BUSINESS**

**Great West Engineering:** Dan McCauley of Great West Engineering discussed the remainder of the Town's Minimum Allocation Grant which \$71,808. The Town needs to apply for these funds by November 1<sup>st</sup>. It is recommended that these funds be applied towards the current water project as the Town does not have any other water or sewer projects ready for construction at this time. The total of the minimum allocation grant was \$96,808. \$25,000 is going towards the Sewer PER, leaving the \$71,808. Other changes to the water project budget will be an increase to \$750,000 for the CDBG Grant and SRF is not doing 75% forgiveness on the loan instead of 50%. Clerk Kristi Millhouse also reported that CTAP will provide funding to have Great West Engineering to write the application for the minimum allocation grant. Matt made a motion to use the ARPA Minimum Allocation Grant \$71,808 towards the Twin Bridges Water Project. Scott seconded the motion. Motion passed with a unanimous vote.

Matt asked what the status was the pipe removal of the Stormdrains on Madison Street. The change order removing those pipes was completed the week after the August council meeting. There will be a final walk-through next week and the project will be closed out. There will be no additional costs from Great West. Kristi commented that the total project cost ended up being \$843,843.21 (\$233,927.36 was 6<sup>th</sup> Ave). The project was over \$18,838.87.

Kristi also reported that the Council needs to decide on the remainder of the Bucket A - ARPA Local Recovery Funds. The Town has \$48,034.32 left to spend from this section of money. \$20,000 is earmarked for the SCADA System per previous discussions and \$10,885.06 is the remainder earmarked for the water project grant writing. That leaves the Town with \$17,149.26. Kristi is recommending that \$8,750 be used as the match for the Growth Policy grant application and then \$8,170.71 will go towards the overage on the Stormdrain project. Matt made a motion to approve the matching funds for the growth policy and the overage on the Stormdrain project to be paid out of the Bucket A Funds. Scott seconded them motion. Motion passed with a unanimous vote.

**Resolution 2022-10 Approval of Final Budget:** Matt made a motion to approve Resolutions 2022-10 for the FY22-23 Final Budget. Jordan seconded the motion. Motion passed with a unanimous vote.

**Building Application:** *David and Jolene Banks (202 N Bridge St)*- Scott made a motion to approve the building application for David and Jolene Banks at 202 N. Bridges street. Jordan seconded the motion. Motion passed with a unanimous vote.

*Richard Foley (210 E. 9<sup>th</sup> Ave)* - Scott made a motion to approve the building application for Richard Foley. Jordan seconded the motion. Motion passed with a unanimous vote.

**Fence Applications:** *Joe Morad (407 N. Madison St)*- Jordan made a motion to approve the fence application for Joe Morad. Matt seconded the motion. Motion passed with a unanimous vote.

*Sally Kieffer (201 E. 8<sup>th</sup> Ave)* – Scott made a motion to approve the fence application for Sally Kieffer. Jordan seconded the motion. Motion passed with a unanimous vote.

*Roger Hutchinson (106 E. 9<sup>th</sup> Ave)* - Matt made a motion to approve the fence application for Roger Hutchinson. Jordan seconded the motion. Motion passed with a unanimous vote.

**Source Water Protections Plan:** Montana Rural Water is doing an update for Ennis, Virginia City and Sheridan on the water protection plan. Madison County Planning Board is also in agreement of doing the project. Montana Rural Water wanted to know if Twin Bridges wanted to be included in the update. They will review the protection plan and let us know if we need to make any changes. There would be no cost to the Town. Council agreed that it would be a positive thing to do. Sam will notify Rural Water that they can include Twin Bridges in source water protection plan update.

**Bull Pen:** Matt was approached by Doug Stonebraker a couple of months ago. Doug is wanting to move forward with the purchase the Bull Pen from the Town so that Mountain Building Center could have additional storage. The two lots that they were looking at had a requested purchase price of \$75,000. Breaking the two pieces out the back piece would be \$45,000 and \$30,000 for the bull pen. The bull pen would be sold to Doug Stonebraker who would then gift back to Mark Stonebraker. Patty asked Lori if we need to post this in the paper for the public. Lori commented that she believes that it must be published but she will get additional information regarding legal requirements. Discussion occurred. Lori will investigate the legal requirements and Kristi will put together a resolution.

**Tobacco Prevention and Education:** Kristi commented that Erin Montgomery who is part of Madison County is wanting to put tobacco free signs up in our parks. Discussion occurred. Council agreed that they did not have a problem with putting up the signs, but they would prefer them to come to us and we put them up where we want them. Patty asked if we could have one for Town Hall as well.

### **OLD BUSINESS**

**Town Hall –** Attorney Lori Harshbarger commented that the individuals that own the church across the street were not ready to make the decision to sell but the Town could make an offer. Other options Discussion occurred regarding the remodeling of the current Town Hall and other options. Scott made a motion to offer \$60,000 for the church building. Jordan seconded the motion. Discussion occurred. Motion passed with a unanimous vote. Lori will put together a written offer.

**Ordinance 2022-01 Storage containers and 2022-02 Work Session:** Discussion occurred regarding the Air BNB's. Council agreed that if individuals have concerns, then they should have been at the meeting. Matt commented that the wanted to get them both finished and get them approved next month. Council will meet September 27<sup>th</sup> at 7:00 pm to get these finalized.

### **REPORTS:**

**Sheriff's Report:** Written report received

**Madison County Planning Board:** Written report received

**Library Director's Report:** Written report received

**Attorney's Report:** Attorney Harshbarger reported that the Fire truck MOU was finished today and will sent out to everyone for review. She has not received anything from the attorney of the delinquent water account. Discussion of property. We can condemn the building according to our ordinance and the County.

**Mayor's Report:** No additional information to report

**Maintenance Report:** Rick and Sam only have cleanup on the Stormdrain project left to do. Matt suggested leaving the pipe on 8<sup>th</sup> Ave. in case we need it next spring. RE Miller is bringing in material tomorrow for Madison Street from Lasich's pit. Madison County will charge approximately \$10.00 per yard. About seven hundred yards of material will be brought in. Sam and Rick will be starting on 5<sup>th</sup> Avenue and go through 9<sup>th</sup> Ave. tomorrow (September 14<sup>th</sup>) and then do 1<sup>st</sup> Ave. to 3<sup>rd</sup> Ave. Sam is going to try and borrow the County roller to pack the material down nice and tight.

Sam has talked to the school about using their pipes to water the grass seed along the road extension on 9<sup>th</sup> Ave next to the football field. They agreed the Town could use their pipes to irrigate it. Maintenance has finished the school parking area on 8<sup>th</sup> Ave. down to the lift station and in front of the Ag building. They did not put in a cement apron in front of the alley next to the school. Sam is going to wait until spring to see if a cement apron is needed. They used Conda Rock and rolled it tight. They also put a stop sign in with a curb to make sure individuals stopped.

6<sup>th</sup> Avenue in front of the School No Parking signs - Two no parking signs with arrows to left were ordered. They were installed last week and after looking at the area with the number of trees, Sam decided to put two more signs up to make sure the area that needs to marked is clearly visible.

**Dump –** Sam discussed the dump road and the material. He has piled it up and packed it down good. He is hoping it will hold up until spring. He will then look at redoing it then.

Sam and Rick will be starting into fall prep for winter. They have street items to finish and then the roof on the old water tower shop. They also will be getting the jetter to shoot the sewer lines before it gets too cold out.

Clerk's Report: Clerk Kristi Millhouse reported that adding the email service has been a positive. She has had approximately two individuals a day sign up for emailed bills. She has also gotten additional water/sewer accounts set up on autopay.

Kristi has also been working on a CDBG grant for the growth policy that needs to be updated with guidance from LaNette at Great West Engineering.

Everything else that needed to be addressed has been discussed.

**CONSENT AGENDA**

Claims/Warrants Approval: Matt made a motion to approve the claims 89730 to 89732 and 21734 to 21758 and payroll checks 88366 to 88402. Scott seconded the motion. Motion passed with a unanimous vote.

Minute Approval (August 9, 2022): Scott made a motion to approve the minutes from August 9, 2022. Jordan seconded the motion. Motion approved with a unanimous vote.

Meeting was adjourned at 8:47 pm.

ATTEST:

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Kristi Millhouse, Clerk/Treasurer

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Patricia Hayes, Mayor