

March 8, 2022, Regular Council Meeting (104 E. 6th Ave)

Council members in attendance were Scott Holbrook, Matt Greemore, Nolan Frandsen, JB Klyap and Jordan High. Also in attendance were Clerk/Treasurer Kristi Millhouse and Maintenance Supervisor Sam Novich. Mayor Patricia Hayes (Patty).

Guests: Coree Martin, Justin High, Bob Lancaster, Cleve Witham (Opportunity Bank), Justin High, Jason George, Scott Riis, Cody Berezy, Tony Simonsen and Landon Oybdal (Ruby Valley Medical Clinic)

Matt Greemore called the meeting order at 7:00 pm. Meeting started with the Pledge of Allegiance.

Public Comment: Non-Agenda Items – No comments

NEW BUSINESS

Mayor Position: Matt Greemore notified the council that Patty Hayes has volunteered to step in as the interim Mayor. Nolan Frandsen made a motion to approve Patricia Hayes as Mayor. Scott Holbrook seconded the motion. Motion passed with a unanimous vote. Patty took the oath of office for the position of Mayor.

Ruby Valley Hospital Twin Bridges Medical Clinic Expansion – Tony Simonsen and Landon Oybdal reported on behalf of Ruby Valley Hospital and explained the upcoming expansion that they are looking at doing at the Twin Bridges Medical Clinic. They have asked for a boundary adjustment from the County so they would be able to put the building closer to where the County Shop is currently located. The County has agreed to this adjustment. The surveyor is supposed to be here March 9th to do the surveying. Matt commented that the final boundary adjustment needs to be approved by the Town after the County has agreed to it. The expansion will be 4000 to 6000 square feet. They are considering doing two stories and adding a couple of apartments upstairs for individuals to rent. The hospital has committed 1.5 million to the project and are looking at additional funds. Tony and Landon asked about CDBG Grants and if the Town could sponsor the grant. The currently has a CDBG grant that is active and we will be looking at CDBG funds for some future projects that we have upcoming.

Building Application – Jason George (503 N. Madison St) – Jason George is asking to add three storage containers to his property that he can use for storage as he builds a house. He is asking for a variance on the property for a 5 ft setback along where 10th Avenue would go. The storage containers would be inline with Gary Avis's House at 516 N. Main Street. He does intend to keep the storage units there for permanent storage. The units could be moved in the future if the road was ever to be put in. Jordan made a motion to approve the building application for Jason George. JB seconded the motion. Motion passed with a unanimous vote.

Opportunity Bank (107 S. Main St.) – Opportunity Bank is wanting to install a drive-up window on the back side of the bank. They are donating the piece of ground that runs parallel with the post office's parking lot to the clinic and in return the clinic is providing them an easement between the clinic and the County shop for individuals to exit the drive up on to Madison. Entry into the drive up will be off Third Avenue where the quonset currently sits. The quonset is going to be torn down. The bank is also asking to put up a temporary office building up in their parking lot so that construction can begin earlier than later.

The architect for the bank contacted Sam and asked if he could put gravel in the entry to the drive-up window instead of asphalt. The plans from the Architect were unclear, so Cleve will verify and notify Matt what is being done. Discussion and questions occurred.

Nolan made a motion to approve the building application for Opportunity Bank for the drive-up window, the removal of the quonset, and temporary building during construction (in bank parking lot). Jordan seconded the motion. Further discussion occurred. Motion passed with a unanimous vote.

Final Water PER – Scott made a motion to approve the Water PER. Motion was seconded by JB. Motion passed with a unanimous vote.

SCADA System Upgrades – Maintenance Supervisor Sam Novich spoke to John Nash who installed the original SCADA System in regard to what it would take to upgrade the current system. The Scada system is the computer system that allows everything in the water and sewer system to talk to each other and notifies Public Works if there is an issue. The current computer is operating on Windows 7 and is just a matter of time before it crashes. We are already having problems with the computer not wanting to start back up. Nash can update us to Windows 11 and provide us with the most current software. It will

be approximately \$15,000 to \$16,000 to do the upgrades. Discussion occurred. Scott made a motion to approve the SCADA system upgrades either through the ARPA Funds or through budget adjustments. Nolan seconded the motion. Motion passed with unanimous vote.

Opportunity Bank Accounts and High Peaks Federal Credit Union Credit Card – Scott made a motion to approve removal of Joe Willauer from all accounts and CDs at Opportunity Bank. Motion was seconded by JB. Motion passed with a unanimous vote.

Scott made a motion to cancel the Town Credit Card for Joe Willauer. Motion was seconded by JB. Motion passed with a unanimous vote.

Nolan made a motion to add Patty Hayes to the Opportunity Bank Accounts and CDs and High Peaks Federal Credit Union Credit Card. Motion was seconded by Scott. Motion passed with a unanimous vote.

Fire Department: Fire Chief Scott Holbrook reported that the fire department would like to purchase a fire truck from the Missoula Fire Department. It is a 2003 Pierce Saber Fire Truck. The fire department would sell the old QRU and the current red fire truck with any funds going towards the purchase of the new truck. Discussion followed regarding the purchase and financing. Nolan made by motion to purchase the new fire truck. Jordan seconded the motion. Motion passed with a unanimous vote.

Scott made a motion for the Town to apply for the InterCap Loan for \$34,000 on behalf of the fire department. Motion was seconded by JB. No further discussion. Jason George commented that he appreciated that the Town is willing to purchase a new fire truck for the fire department. Motion passed with a unanimous vote.

OLD BUSINESS

Madison Street Clean Up Letters – Maintenance Supervisor commented that construction on Madison Street will begin Mid-April. Kristi commented that the letters need to go out this week. Matt, Nolan, and Patty will meet on Thursday, March 10th at 1:30 pm to go through the pictures and letters. Meeting with Nolan, Matt and Patty.

REPORTS

Sheriff's Report – Written report received. Council reviewed.

Madison Planning Board – No report

Library Director – No Report

Attorney Report – No Report

Mayor's Report: Acting Mayor/Council President Matt Greemore commented that he did visit with Gage Baumeister regarding building application and the changes that the Town wanted made for the setback of the storage unit. The storage unit has been moved back. Matt will go and ask Gage to resubmit the building application so it can now be approved.

Maintenance Report: Maintenance Supervisor Sam Novich reported that the lean-to that he was looking at adding on to the west side of the shop building isn't going to work. He needs to do it differently. He does not have cost or plans put together yet but wanted to notify the council that his plans must be reevaluated.

Construction for Stormdrains will start in Mid-April.

Sam also reported that he did look at the asphalt costs for extending 6th Ave. Asphalt costs have almost doubled from last year. He has been surveying the corner of West 6th and Wray Street and after looking at it there are some issues with the elevations. He would like to have Great West Engineering do a master plan for curb and gutter down the front of the school starting at the corner of 301 N. Bridge St. down to Wray St. Sam will find out what the cost for Great West to complete this would be.

Safety Report: No report.

Clerk Report: Kristi reported that she still has approximately 30 individuals that need dog licenses still. Seconded notices were sent out last week. There are still approximately 20 business licenses that need to be renewed. Seconded notices have also been sent out for them as well.

Kristi notified the council that the Town received a letter from Department of Military Affairs State of Montana regarding a Regional Multi-Hazard Mitigation. Does the Town want to participate in the plan or not? Discussion occurred. Nolan suggested talking to Joe Brummel who is the Madison County Director of Emergency and Disaster Services. Nolan will call Joe Brummel.

The other item the Town received was a letter from the Twin Bridges Community Association (TBCA) asking for a donation or a membership to the group. Council agreed that they do a lot for the Town so we can donate the \$20.00.

Claims Approval: Nolan made a motion to approve the claim checks 21564 to 21588 and 89746 to 89748. Motion was seconded by Scott. Motion passed with a unanimous vote. Nolan made a motion to approve the payroll checks 5856 to 5857 and 88566 to 88591. Motion was seconded by Scott. Motion passed with a unanimous vote.

Minutes: February 8, 2022, and February 22, 2022 - Scott made a motion to approve the minutes for the month of February. JB seconded the motion. Motion passed with a unanimous vote.

Scott made a motion to adjourn the meeting. Motion was seconded by Nolan. Motion passed with a unanimous vote. Adjourned at 8:40 pm.

ATTEST:

Kristi Millhouse, Town Clerk/Treasurer

Patricia Hayes, Mayor