

January 12, 2021 Regular Council Meeting (Via video call)

Council Members in attendance were Matt Greemore, Jordan High, Scott Holbrook, JB Klyap and Nolan Frandsen. Also in attendance were Mayor Joe Willauer, Clerk/Treasurer Kristi Millhouse and Maintenance Supervisor Sam Novich.

Guests: Jennifer Giem, Bill and Paula Kinoshita

Meeting called to order at 6: 59 pm.

PUBLIC COMMENT: No Comments on non-agenda items.

NEW BUSINESS

Porta-Potty at Jessen Park: Paula Kinoshita approached the Town Council about putting a porta-potty at Jessen Park during the office season when the rest area is closed. Paula walks regular over at Jessen Park and has noticed that once the rest area is closed there is still a bunch of use over at the rest area. She has talked to Spiffy Biffy about the possibility of renting a porta potty to put at the park for people's use during the office season. Spiffy Biffy would clean the toilet out every two weeks. She understands it might not be in the budget for this year, but she wanted to open the discussion up for next year. Discussion followed. Council member Matt Greemore was concerned that it would be a dumping ground and would become more of a nuisance than what is currently occurring over at the rest area. If Kinoshita's found funding for it would the Council be opposed to putting a porta-potty over there.

Porta Potty at fairgrounds are owned by County and are not opened all year round. Scott asked if the State would pay for a porta potty during the winter. This would be something we would have to discuss with the State. Kristi also commented that we could reach out to the County and see if there is an option to leave theirs open.

Sam commented that he thought it was a good idea to get funding for a porta potty, but in the winter, they have their own issues. It would be a good idea to experiment with amount of use which will affect the costs as the number of times that it has to be cleaned will affect the budget. Kristi also commented on the cleaning. Once every two weeks may not be adequate. During the summer we have someone cleaning every other day and filling toilet paper. Are we going to require someone from the Town to go over and clean on a regular basis?

204 S. Main St. Building: Council member Matt Greemore commented that he is not against looking further into the purchasing of 204 S. Main St. Discussion occurred regarding the possibilities and benefits. Scott disagrees on the building at 204 S. Main St. He liked the Main Street location, but he thinks there are some other options for the Town. Mayor Willauer commented that we will have a working meeting for the 26th at 7:00 pm. Nolan commented that he is thinking more like Scott for spending that kind of money on a building.

Library Flooring: Jennifer Giem, representative of the Library board reported that with the remodel project in the front of the library they are wanting to replace the flooring. The library has a bid from Pierce Flooring and are looking at other options. The material is approximately \$8,000 but that could change. Matt commented that it needs to fall within the Town guidelines, contract, business license, insurance in place for the contractor. The library needs to make sure the Town has documentation.

Jennifer asked about a motion. Kristi commented that the library should bring their bids in and advise the council who they end up going with, and then the Council will approve it.

Property Values for the Bull Pen and behind 3 Rivers Communication: Mayor Willauer post-poned this topic until the Town's work meeting on the 26th.

REPORTS

Sheriff's Report: Written Report was received from the Sheriff's Department. Bill Kinoshita asked if there was any information on the gun discharge in Town in December. Council member Matt Greemore commented that we do not get that detail of information in the report.

Madison County Planning Board: No report received.

Library Director Report: Written report reviewed by the council.

Attorney's Report: No Report

Safety Report: Council member Scott Holbrook commented that he sent out a safety topic to Kristi for the employees. Kristi received and forwarded to the employees.

Kristi also commented that there was a Workers Compensation claim this past week.

Mayor Report: Mayor Willauer commented that he appreciated those that attended the housing meeting last month. He will be planning another for January and will get the link to Kristi for her to forward to the council.

Mayor Willauer has also spoken to Craig Erickson about completing a USDA application for matching funds for the levy study. Joe could complete it, but it will be better if it comes in directly from the Town.

Maintenance Report: Sam asked about whether we can allow customers to run water if we get some cold weather so that the water system does not freeze up. In the past we have waived the water usage for the month. Council member Matt Greemore commented that he thought that was in the Mayor's roll and could take action if needed.

Clerk Report: No Report.

Minutes: Scott made a motion to approve the minutes for the December 8, 2020 meeting. Motion was seconded by council member Jordan High. Motion was approved with a unanimous vote.

Claims: Matt made a motion to approve the electronic claims 89782 to 89783 and checks 21192 to 21218. Payroll checks 88971 to 89001 and checks 5821 to 5826. Nolan seconded the motion. Discussion occurred regarding the MDT check for \$11,358.75. It is mostly engineering costs and it is a 50% increase on engineering costs. Kristi commented that she spoke with Great West Engineering and it was suggested that the Mayor contact MDT and see if there is a way, they will waive the \$11,358. Scott agreed that we need to wait on paying the bill for MDT. Matt made an amendment to the motion to remove check number 20216. Nolan agreed with the change to the motion. Motion passed with a unanimous vote.

Adjustments: None

Council Review: None

Scott made a motion to adjourn the meeting. Jordan seconded the motion. Motion passed with a unanimous vote. Meeting adjourned at 8:00 pm.

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