

## **August 10, 2021, Regular Council Meeting (104 E. 6<sup>th</sup> Avenue)**

Council Members in attendance were Jordan High, Nolan Frandsen, Matt Greemore (left at 7:30 pm), JB Klyap (via GoToMeeting), and Scott Holbrook (arrived at 7:45 pm). Also in attendance were Mayor Joe Willauer, Clerk/Treasurer Kristi Millhouse, Maintenance Supervisor Sam Novich.

Guests: Phil Fortner (Madison County Sheriff's Department)

Mayor Willauer called the meeting to order at 7:03 pm and opened with the Pledge of Allegiance

Public Comment (Non-Agenda Items): No public comment

### **NEW BUSINESS**

**Resolution 2021-08:** Matt made a motion to approve resolution 2021-08. Nolan seconded the motion. No further discussion. Motion passed with a unanimous vote.

**Resolution 2021-09:** Matt made a motion to approve resolution 2021-09. Jordan seconded the motion. Motion passed with unanimous vote.

**Great West (Sewer PER) – DNRC Application:** Matt made a motion to approve the task order and DNRC application for the Sewer PER. Motion passed with a unanimous vote.

**Building Application (Scott Riis):** Discussion occurred regarding the building application at 323 S. Madison St. Owner needs to make sure that the storage shed has a 5-foot set back from the railroad property and his property line, and it isn't under the powerline. Nolan made a motion to approve the building application with the contingency that he has a five-foot set back from Montana Rail Link's property line. JB seconded the motion. No further discussion. Motion passed with a unanimous vote.

**Moratorium on Airbnb's and Vacation Rentals:** Town Attorney Lori Harshbarger will investigate the legal ramifications of a moratorium.

**Mill Levy Approval:** Matt made a motion to approve the 124.93 mills for the fiscal year 2021 to 2022. Nolan seconded the motion. Discussion occurred regarding how the mills are calculated. Motion passed with a unanimous vote.

### **REPORTS**

**Sheriff's Report:** Phil Fortner from Madison County Sheriff's Department gave report to the Council regarding the number of calls the Sheriff's Department has received from the Town of Twin Bridges. They had 20 calls for service for the month of June and 18 for the month of July.

**Madison County Planning Board:** No Report

**Library Director Report:** Written Report Received

**Attorney's Report:** Town Attorney Lori Harshbarger reported that the contract for Coree Martin has been completed. Clerk Treasurer Kristi Millhouse has reviewed it and made a couple of changes. Lori will send to Joe for his review and then to Coree.

Attorney Harshbarger also reported that her cousin Danette will come and give the council a budget class when it is convenient for the Council.

**Safety Report:** Clerk/Treasurer Kristi Millhouse provided a report that the Dept of Labor & Industry provided their inspection report from their visit in July. They inspected the Town buildings including the Library and the Fire Department. The Town needs to add a respirator policy to the Safety policy and update the confined spaces with some changes. The employees also need to recertify themselves with the forklift every three years.

**Mayor Report:** Mayor Willauer reported that the library grant that was being worked on by Headwaters RC&D was finally submitted this week. It's a \$50,000 grant with a \$280,000 match from library fund raisers.

Still tracking ARPA funding.

EDA is one of their funding programs that Headwaters RC&D uses, and they are looking at this program to fund an indoor arena for the fairgrounds. The Architecture work has been done for the arena and now the County is looking for money to start building the project.

**Maintenance Report:** Maintenance Supervisor Sam Novich reported that Great West will be doing a pre-bid meeting here on the 12<sup>th</sup> for the second phase of the stormdrain project. This meeting is for contractors that are interested in bidding the job to get information about the project. All bids will be sent to Great West for a bid opening on the 19<sup>th</sup> of August which will include Sam via phone. The following week the council needs to meet and approve the bid for contract award.

Maintenance Supervisor Sam Novich also reported Swan Lane was dug up last week and filled in. They will do a sandy material on top of the rocks this week and then will cover it with some material from Horse Creek I. Sam really likes this material because it does not stir up as much dust. He would like to run a 4-inch lift on Madison of this material after the stormdrain project is completed.

Sam asked if the council wants to spray another layer of dust abatement. The rain has currently washed off what has been done but there is still some on the road. Weather is a factor. Discussion occurred.

Sam and Rick are going to jump over to the school and start on the asphalt project over there before school starts and then they can jump back to the other projects that need to be completed.

Sam also reported that wells are holding up for watering they have seen a little bit of a break this past week with the little bit of rain we have received.

Wastewater lagoon is down about foot and half in the big cell. The pivot is done for the year. They were able to water the ground with the pivot and give Lony Shaw a cutting off the ground.

Sam also reported that he had, and individual come to him and complain about his neighbor having plumbing work done at their house and he is having issues. Sam asked if this was something the Town had a legal obligation to investigate. Attorney Lori Harshbarger commented that no it is not the Town's responsibility as it is on private property, the Town has no legal responsibility to inspect. It is an issue of two neighbors not getting along.

**Clerk Report:** Kristi reported that the closing has started for FY21. She is having issues with getting information for the library's 501 C3. Kerstin Clark refuses to give it to her and told Kristi to get it from Denning and Downing of which they have not received anything from the 501 C3 this year. Kristi asked if Joe could talk to Larry Best to get the information.

Kristi also reported that the budget documents that get turned into the State by October 1<sup>st</sup> have been started and will be finished once the final budget is approved.

The issue of junk vehicles and the mowing of long grass has been brought to Kristi's attention and how it is affecting the resale value of homes in the area. There is one home that was brought up. Do we send out letters on the junk vehicles with a deadline to have removed from Town property? Discussion occurred. Council decided to put a notice on the water bills for a couple of months to get everyone's attention and then follow up with a letter.

A Special Meeting for Bid Approval for the stormdrains needs to be set. What date works for everyone. August 25<sup>th</sup> at 7:00 pm is the date that was decided.

### **CONSENT AGENDA**

**Minutes:** Scott made a motion to approve the minutes from July 10, 2021. JB seconded the motion. No further discussion. Motion passed with a unanimous vote.

**Claims:** Scott made a motion to approve claim checks 21372 to 21397 and electronic checks 89765 to 89766, and payroll checks 5839 and electronic checks 88763 to 88788. Nolan seconded the motion. No further discussion. Motion passed with a unanimous vote.

**Council Review:** Meeting with the School on Tuesday, August 17<sup>th</sup> at 7:00 pm.

Scott made a motion to adjourn the meeting. Nolan seconded the motion. Motion passed with a unanimous vote.