

April 13, 2021 Public Hearing and Regular Council Meeting

Council members in attendance were Jordan High, Nolan Frandsen, Scott Holbrook, JB Klyap (via video) and Matt Greemore. Also in attendance were Mayor Joe Willauer, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich.

Guests: Andrew Braach, Bill and Paula Kinoshita

Mayor Willauer opened the meeting at 7:00 pm with the pledge of allegiance.

Public Hearing – 1st Reading

Ordinance 2021-01 Building and Zoning: Scott made a motion to approve the ordinance 2021-01 with the changes to the portion regarding signs. Nolan seconded the motion. Motion passed with a roll call vote of Jordan – No, Scott – yes, Nolan-yes, Matt- yes, JB – yes.

Ordinance 2021-02 Animals: Matt made a motion to approve animal ordinance 2021-02. Nolan seconded the motion. Motion passed with a roll call vote; Nolan-yes, Matt-yes, JB-yes; Scott-no, Jordan-no.

Ordinance 2021-03 Weeds and Undesirable Vegetation: Scott made a motion to approve the weed and undesirable vegetation ordinance. Matt seconded the motion. Motion passed with a unanimous vote.

Regular Council Meeting

Public Comment: No comments

NEW BUSINESS

Andrew Braach road in front of his shop: Andrew made a request of the Town to fix the road in front of his shop as the current situation makes it difficult for this customers and delivery trucks to drive into his shop without getting stuck. He would also like to hook the water and sewer up this year to the Town's system as well. Discussion occurred. Council will discuss further at the next working meeting so they can approve a plan in May. Andrew needs to pay fee for the water and sewer hookup and then Town Clerk Kristi Millhouse will notify Sam Novich so the line can be tapped.

Building Application – Leslie Adams (Rear of 102 N Main St.): Discussion occurred regarding individuals doing work before a permit has been approved. Nolan made a motion to approve Leslie Adams building application. Jordan seconded the motion. Motion passed with a unanimous vote.

OLD UNFINISHED BUSINESS – None at this time

REPORTS

Sheriff Report: Written report – no representative present.

Madison County Planning Report: No report received.

Library Director Report – Written Report received and reviewed.

Attorney's Report: No attorney's report

Safety Report: No safety report

Mayor Report: Mayor Willauer reported that the Children's Center has an offer on it but is not sure of closing date and does not know who is purchasing it. Discussion followed regarding funding that is coming available to municipalities for infrastructures through the American Rescue Plan (ARP). The Town will be able to apply for grant funds that may be used to finish the water connection to the fairgrounds and children's center. There will be a 25% match required for those funds. The Town will be getting a \$100,000 from the ARP and he would like to see the Town use it towards a Main Street Master Plan and Town Hall, but we may need for matching funds somewhere else. Discussion occurred regarding the County putting up their portion of the match and the new owner put in their 25% as a match.

Mayor Willauer reported that the Rural Development Business Grant (RDBG) was put together by Great West Engineering for the Levee Study and has been submitted to Rural Development. We will know mid-June of whether we will get the funding or not for the levee study. Matt commented that the \$100,000 from the ARP funds should probably go to the Levee Certification or repairs.

Maintenance Report:

Gravel Sources – Maintenance Supervisor Sam Novich gave the council an update on three options for gravel for the Town. First option is Joy and Dennis Day's property where we have been digging and already know what kind of material we will get. Second option is Morgan and Elaina Grabil's property which we will end up needing to do some road repairs and do not know how much we will need to dig out prior to finding gravel. Third option is some gravel out on Pennington Road that is already dug up and just needs to be hauled. Discussion occurred regarding gravel. Council agreed to continue digging at Day's property and look further into the gravel on Pennington Road.

Roads – Sam provided an update on the roads and some areas near the high school that need to be repaired. Discussion occurred regarding those areas and ways they can be fixed. He also commented that the other section of roads that should be repaired this year are Madison Street and First Avenue

Shelving – Sam needs some shelving for the new shop so that they can finish cleaning out the old shop and water tower shop. \$3,000 is the approximate cost for the shelves. Kristi commented that we have enough in the budget between each fund.

Clerk Report: Kristi reported that the Town has a janitor position available. There is an advertisement in the paper for this week and next week or if anyone is of knowledge of someone that wants a few hours to let them know.

Kristi reported that the insurance rates for Health, Liability, and Workers Compensation will all be staying the same this year. The property insurance will be taking an increase of 3.55% and auto insurance 7%. Increase is because of some large claims that are being spread amongst all the Cities and Towns. Kristi confirmed that health insurance premium will stay the same for employees. Council agreed.

Kristi notified council that she had spoken to the Town's insurance carrier regarding the food bank and was told that if the food pantry is a non-profit entity all on its own then it needs its own insurance and contract with the Town in order to use the upstairs of the Library. She commented that Allan Hulse with MMIA stated that his concern is the third-party liability that if the food pantry delivers food to an individual and they get sick, or the food pantry causes damage to another individual's property that it

will come back on the Town because the food pantry is occupying the Town's building. Kristi asked if they would like Lori to draw up the contract. Council agreed to have Lori draw up the contract.

Kristi also notified the council that there are four individuals up for election this year. Mayor Willauer, Nolan Frandsen, Jordan High and Matt Greemore. She will provide more information when she gets it but wanted to give those four individuals a heads up.

Consent Agenda

Minutes: Scott made a motion to approve the minutes from March 9, 2021. Nolan seconded the motion. No further discussion. Motion passed with a unanimous vote.

March 25, 2021 – Matt made a motion to approve the minutes from March 25, 2021. JB seconded the motion. Motion passed with a unanimous vote.

Claims: Matt made a motion approve electronic claims 89775 to 89776 and checks 21268 to 21292 and payroll electronic checks 88877 to 88914 and checks 5892 to 5830. Scott seconded the motion. Motion passed with a unanimous vote.

Council Review: No items. Work meeting set for Thursday, April 22 at 7:00 pm.

Scott made a motion to adjourn the meeting. Jordan seconded the motion. Motion passed with a unanimous vote. Meeting adjourned at 8:45 pm.

ATTEST:

Kristi Millhouse, Twin Bridges Clerk/Treasurer

Joe Willauer, Twin Bridges Mayor