

September 8, 2020 Regular Council Meeting

Council Members in attendance were Nolan Frandsen, Jordan High, and Scott Holbrook. Matt Greemore arrived at 7:20 pm. JB Klyap was absent. Also in attendance were Mayor Joe Willauer, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich.

Guests: Lori Harshbarger (Town Attorney)

Public Comment: No Comments

New Business

Building Applications: *Lane Frandsen (306 N George St)* – Council reviewed the application. Scott made a motion to approve the building application for Lane Frandsen. Jordan seconded the motion. Motion passed. Jordan – yes, Scott – yes and Nolan Frandsen abstained from the vote.

Matt Greemore (313 & 315 S Main St) – Nolan made a motion to approve the building application for Matt Greemore. Jordan seconded the motion. Motion passed with unanimous vote. Jordan-yes, Nolan-yes, and Scott-yes

Stormdrain Changes: Sam Novich, Public Works Director explained the difference between the current plans for the stormdrain system on Madison Street and the plans that were provided a couple of weeks ago. There will be less and pipe and digging. The system can be converted easily later into a regular stormdrain system. Discussion occurred.

Matt made a motion to move forward with our bond being at \$600,000. Scott seconded the motion. Discussion occurred. Motion passed with a unanimous vote.

REPORTS

Sheriff's Report: Kristi read the council the Sheriff's Report. Kristi provided the Council with cost for the digital speed signs. Sam suggested the Council talk to the State about sharing the cost of a digital speed sign.

Madison County Planning Board: No report received.

Attorney's Report: No report.

Mayor's Report: Mayor Joe Willauer notified the council that he will be signing a letter tonight after this meeting stating that the current Cannabis shop will be grandfathered in since it was established prior to the Council approving the ordinance prohibiting cannabis shops. He discussed this with our attorney and Clerk Kristi Millhouse this afternoon.

Mayor Willauer is working on the personnel policy and will be providing a copy with changes for a formal review possibly at the next council meeting. It has been 3 years since it has been reviewed.

Mayor Willauer reported that a fence went up on the other end of Town that had not come before the council for approval. He also discussed the situation with the attorney this afternoon. The property

owners will need to do a fence application and have it approved by the council even though the fence is already completed.

Safety Report: Scott Holbrook and Mayor Willauer met with Bob Bates the county safety manager and discussed what the Town needs to do to become compliant with the Department of Labor & Industry guidelines. It doesn't have to be a big production but we need to show that something is being done. The safety committee needs to be made up of a couple council members and a couple of employees. He would recommend the Committee be made up of himself, another council member or Mayor and Kristi and Sam. The library also needs to participate in the safety trainings.

Scott and Jordan will be on the Safety Committee along with Sam and Kristi.

Library Director Report: Written report reviewed by the Town Council.

Maintenance Report: Public Works Director Sam Novich notified the Council that Jeffries would be here on September 21st and start cutting and laying asphalt on 6th Ave. Sam did ask them if they could do the Shack without interrupting their business. The Town also needs to notify the School that during that week, no one can park along 6th Ave.

Signs were ordered for River Street and West 2nd Avenue. These include a new dead end sign and no trucks on West 2nd Ave. On the south end of River Street he will be moving the dead end sign and putting up no thru traffic sign. When they do drive on it, they drive on Church Murdock's property, so individuals are trespassing if they go on it.

We also have the One-Way Signs which will be going up tomorrow, posts were installed today.

Sam discussed the asphalt that came off of 6th Avenue and that he would like to have it crushed by RE Miller. It would cost approximately \$6.00 per cubic yard. He would then take it and lay it down on 1st avenue and possibly west 2nd if there is enough. It would cost just over \$1,000.

Clerk Report: Clerk Kristi Millhouse asked the council to pick a date of either the 17th or 18th to go over the floodplain maps with DNRC and Great West Engineering. DNRC would like the meeting to include the Mayor and another council member. Mayor Willauer said he could do the 17th and Nolan Frandsen volunteered to also attend the meeting.

Bike Camp - Kristi reported to the council that we are having problems this year with lock being cut at the bike camp and money being stolen. Kristi is asking the council for some advice on what they would like to do over at the bike camp to help with this problem. It was recommended to put a trail camera up so we can see who is going in and out of the bike camp.

No Parking Signs – Is it a possibility to put a no parking sign up on the corner of 6th Avenue and Wray Street where the busses pull in. Discussion occurred and it was agreed that if we have to put a sign up then we should put up a No Parking, Monday through Friday from 8 to 5.

Tractor – Discussion occurred regarding the purchase of a tractor for this winter. Discussion occurred regarding the cost, where to purchase and what brand. Sam asked to look at the tractor with a blade; it would be a drag blade like the 8N. Sam also commented that we need to have a discussion on how to plow the sidewalks this winter on the next agenda.

Covid Reimbursement – Kristi sat in on a conference that is being called a Town Hall meeting and is put on by MMIA, Local Government Services and the League of Cities and Towns. The first one discussed the Covid reimbursement and was very informative. We will be putting in the expenses that we have had for the hand sanitizers and go to meeting expense. Kristi is also looking at getting a microphone and camera for her computer and some other items so she is only using one computer instead of two. We will also put in a request to get compensated for Municode.

Kristi notified that this year's League of Cities and Towns Conference is online if anyone is interested in attending it. An individual can pick and choose what they would like to sit and listen to.

Consent Agenda

Minutes: Jordan made a motion to approve the August 11, 2020 minutes. Scott seconded the motion. Motion passed with a unanimous vote.

Claims: Scott made a motion to approve the payroll electronic checks 89084 to 89107 and checks 5804 to 5807 and Claims electronic checks 89792 to 89793 and checks 21104 to 21126. Matt seconded the motion. Motion passed with unanimous vote.

UB Adjustments: Matt made a motion to approve Utility Billing Adjustments 19601, 19630, 19631, and 19632. Motion was seconded by Nolan. Motion passed with a unanimous vote.

Council Review

Finish up Ordinances: Joe asked if it would be ok to set up a meeting in two weeks to discuss and finish some of them up. Discussion occurred regarding dates that work. Kristi commented that you cannot email as a group as it is considered a quorum. Scott asked if we could do them as minutes. No because the public has to be allowed to be part of it. Town Attorney Lori Harshbarger confirmed that the council needs to be careful about creating a quorum through email. Matt suggested emailing changes to Kristi and Kristi will disperse them to everyone. Attorney Harshbarger agreed with Matt's suggestion. The council and mayor will meet September 29th at 7:00 pm.

Long Grass and Weeds – Kristi commented that she cannot find anyone to give us a bid on mowing. She suggested that in regards to fees that they should be set via resolution instead of ordinance so that the fees are easier to change. Matt agreed that was a good idea to put fees under the resolution. Nolan will contact a company out of Dillon that he knows to see if they are willing to do the mowing for next year.

Matt made a motion to adjourn the meeting. Scott seconded the motion. Motion passed with a unanimous vote. Meeting adjourned at 8:49 pm.