

## **August 11, 2020 Public Hearing and Regular Council Meeting (Via Phone Conference)**

Council Members in attendance were Scott Holbrook, Matt Greemore, Nolan Frandsen, and Jordan High. JB Klyap was absent. Also in attendance were Mayor Joe Willauer, Clerk/Treasurer Kristi Millhouse and Maintenance Supervisor Sam Novich.

**Guests:** Lisa and Benenson. Lori Harshbarger (Town Attorney)

Mayor Willauer called the Public/Regular Council meeting to order at 7:05 pm.

**PUBLIC COMMENT:** Lisa Benenson @ 320 N Main St. Mrs. Benenson commented that she owns property at 316 S River Street and wants the Town to quit enforcing the weed/grass ordinance on her property. She does not feel that her property is being treated fairly, that she is maintaining her property and it does not fit the definition of a nuisance grass/weed. Joe commented that the Council will look into this further, discuss the situation with the Town Attorney and will get back to Mrs. Benenson.

### **PUBLIC HEARING**

**Resolution 2020-07 Stormdrain Revolving Fund:** Matt made a motion to approve resolution 2020-07 stormdrain revolving fund. Nolan seconded the motion. Mayor asked for any discussion. No discussion. Motion passed with a unanimous vote

**Resolution 2020-08 Bond Resolution:** Clerk/Treasurer Kristi Millhouse reported that this is the resolution to actually issue the Bond for the Stormdrain project. It will be post-poned until this spring because of the delay in getting bids and other delays. The assessment will then go on the taxes for 2021.

**Resolution 2020-09 One-Way Street on 6<sup>th</sup> Ave:** Scott made a motion to approve the one-way street resolution 2020-09. Matt seconded the motion. Joe commented that Larry Best who this affects the most besides the school was very excited about the street becoming a one-way street in front of their property. No further discussion. Motion passed with a unanimous vote.

**2020-10 Final Budget:** Matt made a motion to approve resolution 2020-10. Jordan seconded the motion. Nolan commented he would like to have changes highlighted on the final budget from the preliminary so they don't have to search for the changes. No additional comments. Motion passed with a unanimous vote.

### **REGULAR COUNCIL MEETING**

**Approval Asphalt Contractor (6<sup>th</sup> Ave):** Sam reported that we only received one response back from Jefferies Contracting. Their bid was \$3.10 per square foot and we are looking at 10,000 square feet for a total of \$31,000. Matt asked if this was to pave the entire street of 6<sup>th</sup> Ave. Sam commented that they would only be filling in the trenches that were dug out for the stormdrains since we are using stormdrain money. Discussion occurred regarding the asphalt and trenching. Sam commented that we will get everything patched in and wait until we have some moisture to see how things are going to flow and then we can go in and pave the rest of the street and make adjustments for water flow. Matt made a motion to approve Jefferies Contracting's bid at \$3.10 per square foot to fix the trenching area between Main and Ray St. Scott seconded the motion. No further discussion. Motion passed with a unanimous vote.

**Disposal of Extra Furniture:** Maintenance Supervisor Sam Novich reported that they have furniture left from the purchase this past spring that will not be used in the Shop. Sam would like to do a public auction to get rid of the rest of the items. Scott made a motion put the extra furniture on the public auction website. Jordan seconded the motion. No further discussion. Motion passed with a unanimous vote.

**Stormdrain/6<sup>th</sup> Avenue Update:** Maintenance Supervisor Sam Novich reported that they still have a couple of grates to finish up for the stormdrains. White Resources did the curbing work for the Sidewalk project and they just finished their paving work. They also did the landscaping and he believes the

White Resource contract is completed with the State. Sam has questions for Great West on a couple of items for landscaping that he thought would be completed. He will talk to Ryan and check on them.

**Sheriff's Report:** Written Report. No questions regarding the report. Mayor Willauer will get ahold of Sheriff Fortner and ask if he can be at the next council meeting.

**Attorney's Report:** Town Attorney Lori Harshbarger had nothing new to report.

**Mayor's Report:** Mayor Willauer reported that he had to submit a written request to Northwestern Energy to have the light posts moved. He has not heard anymore from Northwestern Energy. Clerk/Treasurer Kristi Millhouse stated that NW Energy did call but she told them they needed to get that information from Paul Babb with NW Energy as he was contact person for the project.

Mayor Willauer notified the council that the Town did not qualify for the resort tax the Town was just over the limit for non-resort income at 64%. We needed to be at 50%. Discussion followed. Mayor Willauer will share the reports with the rest of the Council.

One of the recurring themes that Mayor Willauer has been hearing about is the speed limit on Main Street and how fast the vehicles are going. Discussion occurred regarding options to help with the speed and getting another digital sign. Matt asked if we can use the gas tax money for new digital speed limit sign so we have one on each end of Town. Kristi will look into costs and provide council with that information. The Town will also talk to the Sheriff's department and see if they can put someone down her to patrol the speed.

**Safety Committee:** Clerk/Treasurer Kristi Millhouse reported that the Department of Labor and Industry called last week to do an inspection on the Town. They asked for a copy of the Town's Safety Manual and the forms for self-inspection and machinery/equipment training that are being used. All items were sent to the Department of Labor & Industry. Kristi reported that because we have not done the self-checks on the buildings the Town will be getting a violation because we have not completed any of the items that are being requested. Town Attorney Lori Harshbarger commented that this is an important topic and needs to be taken seriously. Scott asked if employees could do the building inspections. Kristi answered yes they could but it would be better if a council member did the inspections. Lori agreed that the Town is inspecting the employees, so it should not be an employee doing the inspections. Discussion occurred regarding the Safety meetings, building checks, and equipment training checks. Jordan volunteered to do the building inspections this month. Scott, Nolan and Matt were in agreement that we should purchase the OSHA material so we can get back into compliance with safety meetings and to keep everyone educated on Safety. Scott made a motion to purchase the lifetime purchase of the Safety training and documents from OSHA. Nolan seconded the motion. Motion passed with unanimous vote.

**Maintenance Report:** Maintenance Supervisor Sam Novich reported that he and employee Rick Zahn started digging the parking lot on West 8<sup>th</sup> along school where kids are picked up. The plan is to dig up and place gravel along there so parents can park. There is a need about 70 yards of Conda Rock to haul the material. Sam asked if we can use Don Welborn again to haul the material as it is an extension of the Stormdrain project and we already have a contract with him. Matt asked if we have addressed the issue with Don regarding the bill for the material. Yes, that issue has been resolved. The council all agreed that it made sense to use Don again since it is an extension of the same project.

Sam notified the council that next month they will be working on the asphalt and trenching on 6<sup>th</sup> Ave. He also told them that the lagoon cell has moss in it. There has been 4ft of water in the pond which is not down to 3 ½ feet. He is accounting that to evaporation of the water. Discussion occurred regarding the moss in the lagoon and it coming back. Sam has not had this moss issue before. He will look into some other options to possibly kill the moss.

Mayor Willauer asked Sam how the mailing of the water samples has gone so far. Sam commented that it seems to be working out ok. The sample usually gets there the next day and he takes the sample to the drop off just before UPS gets there so it isn't sitting in the heat.

**Clerks Report:** Clerk/Treasurer Kristi Millhouse commented that she just needs Scott and Joe to sign a document for the CDBG grant draw requests. She did not have anything else to report.

**Consented Minutes July 14, 2020:** Scott made a motion to approve the minutes from July 14, 2020. Matt seconded the motion. Motion passed with a unanimous vote.

**Consented Claims:** Matt made a motion to approve payroll electronic checks 89108 to 89137 and checks 5800 to 5803; and Claim Electronic Checks to 89794 to 89795 and checks 21076 to 21103. Scott seconded the motion. No further discussion. Motion passed with a unanimous vote.

**UB Adjust for Account 026-00:** Nolan made a motion to approve the UB Adjustment for account 026-00. Scott seconded the motion. Matt asked if we had a completed signed agreement with the account holder. Yes we do. No further discussion. Motion passed with a unanimous vote.

**Council Review:** Discussion occurred regarding the charge for mowing lawns. No decision was made at this time as we will look further into what other places are charging. Discussion occurred regarding having someone else mow the yards and then the Town sends off those bills to the individual that is not in compliance.

Meeting adjourned at 8:33 pm

ATTEST:

Signature on file

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Kristi Millhouse, Twin Bridges Clerk/Treasurer

Signature on file

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Joe Willauer, Twin Bridges Mayor