

July 14, 2020 Regular Council Meeting (215 E. 9th Ave)

Council Members in attendance were Nolan Frandsen, Scott Holbrook, Jordan High and Matt Greemore. Matt arrived at 7:22 pm. JB Klyap was absent. Also in attendance were Mayor Joe Willauer, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich.

Guests: Jennifer Giem (Library Board), Valerie Marshall (Benefactors of the Library), Dan McCauley (Great West Engineering. Larry Best (Benefactors of the Library) via conference call. Marsha Greemore arrived at 8:30 pm.

Mayor Willauer opened the meeting with the Pledge of Allegiance at 7:06 pm

Public Comment: Clerk Kristi Millhouse commented that the County closed open burning effective 7/15/2020.

Second Reading of Ordinances

Ordinance 2020-01: Scott made a motion to approve ordinance 2020-01. Nolan seconded the motion. Mayor Willauer asked for any comments, with no comments a vote was called. Motion passed with a unanimous vote (Nolan – yes, Scott – yes, and Jordan – yes).

Ordinance 2020-02: Nolan made a motion to approve the second reading of ordinance 2020-02, Scott seconded the motion. There was no further discussion. Motion passed with a unanimous vote (Nolan-yes, Scott-yes, and Jordan-yes)

Resolution 2020-06 Surplus Property: Clerk Kristi Millhouse explained to the council that this resolution updates who has authority to sign on behalf of the Town for the State of Montana Surplus program. Scott made a motion to approve resolution 2020-06. Nolan seconded the motion. There was no further discussion. Motion passed with a unanimous vote (Nolan-yes, Scott-yes, and Jordan-yes).

Great West Engineering: Dan McCauley of Great West Engineering gave the Council an update on the stormwater project, and provided them with plans for Madison Street that showed the installation of infiltration systems along the street. Discussion occurred regarding maintenance and allowing people to add material to the roads.

Floodplain administration: Clerk Kristi Millhouse explained to the Council that the Town has an annual contract to have Great West Engineering administer the flood permit applications. The amendment to Task Order No. 1 is extending that contract for another year. Scott made a motion to approve the contract with Great West Engineering for floodplain administration. Nolan seconded the motion. No further discussion. Motion passed with a unanimous vote.

One Way Street Contract Task Order #7: Clerk Kristi Millhouse explained to the council that Task Order #7 is the agreement to have Great West Engineering draw up the plans for the sign placement for the one-way street in front of the school. Scott made a motion to approve task order 7. Matt seconded the motion. No further discussion. Motion passed with a unanimous vote.

Sandy Whitefeather (300 N George St) Fence Application: Discussion occurred regarding the location of the pins and survey being done by Sandy Whitefeather. Maintenance Supervisor Sam Novich commented that there was a pin found on Southwest Corner but no pins on the back line. Scott made a

motion to approve the fence application with the contingency that a survey is completed. Jordan seconded the motion. No further discussion. Motion passed with a unanimous vote.

Luis and Jeanann Hernandez (211 E. 9th Ave): Nolan made a motion to approve the fence application with the contingency that the pins need to be located and there is no galvanized steel. Matt seconded the motion. No further discussion. Motion passed with a unanimous vote.

Building Application Richard and Lola Jeffers (304 S. Madison St): Discussion occurred regarding the application and water/sewer hookups. Richard and Lola Jeffers will be required to have a second water/sewer line going into the garage/apartment. Scott made a motion to approve the building application for Richard and Lola Jeffers. Jordan seconded the motion. No further discussion. Motion passed with a unanimous vote.

Benefactors of the Twin Bridges Library: Larry Best gave a presentation of the library's plans for a remodel project. The project will cost approximately \$398,000. They are working on fund raising for this project.

Preliminary Budget: Council reviewed the preliminary budget. Nolan made a motion to approve the preliminary budget for FY2020-21. Matt seconded the motion. No further discussion. Motion passed with a unanimous vote.

Tools – Welder: Sam hasn't had time to look at the cost of the new welder, but they could use a new one. Council discussion estimated a welder being between \$2,000 to \$3,000. Council suggested adding it into the budget before it is finalized.

OLD BUSINESS

One Way Street in front of School: Maintenance Supervisor Sam Novich explained to the council the different options for asphalt that runs from Main Street to Wray Street. It cost approximately \$100,000 to pave the street and approximately \$30,000 can be used from the Stormdrain funds since it was dug up while the project was being completed on 6th Ave. The second option is for the Town get a hold of some old material and use it to cover the road. Third option is for the Town to give the State extra money on the current contract for the sidewalks on 6th Ave. The State can get an extra 41 tons of asphalt at \$400 a ton. The most it would cost the Town is \$16,000 and the State would make it stretch as far as they can. It is then suggested to wait until next year after we gone through winter and some rain to see where the water is running and then we can finish the road at that time. Joe would need to send an email saying it is ok to do add the extra material on to the project. Discussion occurred. Nolan made a motion to have Mayor Willauer request an increase of the 39 tons of asphalt to 80 tons of asphalt on the 6th Ave Sidewalk project. Matt seconded the motion. No further discussion. Motion passed with a unanimous vote.

Dust Signs: Clerk Kristi Millhouse reported that through the State Corrections Facility the dust control signs are \$80 per sign 2' x 2' in size. The other open option that she found is through Road Traffic Signs for \$22.95 per sign. Discussion occurred. Matt made a motion to approve the purchase of 12 dust control signs at \$275 and the extra expense to hang the signs not to exceed \$300. Scott seconded the motion. No further discussion. Motion passed with a unanimous vote.

Sheriff's Report: No report.

Attorney's Report: No report

Mayor's Report: Mayor Willauer thanked Kristi for working on the preliminary budget. He also commented on the COVID 19 cases increasing throughout the State. We will plan on doing the August meeting via conference call unless there is a huge decline. He also reported that the deadline is the end of next week for funding of extra COVID expenses.

Mayor Willauer commented on the Northwest Energy street light changes. The changes the Council agreed to were approved by Paul Baab of Northwestern Energy.

Safety Report: Kristi notified the council of the safety training option with OSHA. It is online program that provides materials for safety meetings. The cost is \$269 per year. Kristi would like the Council to review the site and let her know if it is something we can proceed with. We need to start our Safety meetings back up.

Minutes: Scott made a motion to approve the June 9 and 23, 2020 minutes. Nolan seconded the motion. No further discussion. Motion passed with a unanimous vote.

Claims: Nolan made a motion to approve the electronic payroll checks 89138 to 89161, payroll checks 5791 to 5799, claim electronic checks 89797 to 89798 and claim checks 21038 to 21075. Motion was seconded by Matt. Motion passed with a unanimous vote.

Meeting adjourned at 8:50 pm