

May 12, 2020 Regular Council Meeting via Telephone Conference

Council members in attendance were Nolan Frandsen, Matt Greemore, Scott Holbrook, and Jordan High. JB Klyap was absent. Also in attendance were Mayor Joe Willauer, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich.

Guests: Paula and Bill Kinoshita, Attorney Lori Harshbarger

Mayor Willauer called the meeting to order at 7:02 pm

Public Comment: Clerk Kristi Millhouse commented that Yellowstone Cycling is not coming in August because of the Covid 19 outbreak. Kristi also reported that the audit is being done off site and it will be done by the end of June. Denning and Downing will be doing the exit in the next couple of weeks.

Fence Applications: *Shane and Lisa Overturf @ 310 S. Madison St.* - Mayor Willauer asked for any comments on the fence application. Matt Greemore made a motion to approve the fence application for Shane and Lisa Overturf. Motion was seconded by Scott Holbrook. Motion passed with a unanimous vote.

Pete Novich @ 305 N Madison St. – Mayor Willauer asked for any comments on the fence application. Scott made a motion to approve Pete Novich’s fence application. Motion was seconded by Jordan High. No further discussion. Motion passed with a unanimous vote.

Lane Frandsen @ 306 N George St – Mayor Willauer asked for any comments on the fence application. Matt made a motion to approve Lane Frandsen’s fence application. Scott seconded the motion. No further discussion. Nolan abstained from voting. Motion passed with unanimous vote.

Building Application: *Pete Novich @ 305 N Madison St.* – Nolan made a motion to approve Pete Novich’s building application. Scott seconded the motion. No further discussion. Motion passed with a unanimous vote.

Twin Bridges High School Graduation Committee: No representative was present. Clerk Kristi Millhouse commented that they wanted to do a parade on Main Street and have individuals sit in their vehicles to cheer for the class of 2020. Discussion followed. Mayor Willauer and Matt Greemore commented it is ok as long as they are meeting social distancing requirements. Clerk Kristi Millhouse will provide Mayor Willauer a contact for this committee.

Attorney’s Report: Attorney Lori Harshbarger presented information on water/sewer Account No. 026-00. The owner of the property has a local buyer for the building. She is not selling the building for much and would like to offer \$10,000 to the Town to settle the account, and have it remain hooked up to the water/sewer system. The buyer will then make the monthly payments when the property transaction closes. Discussion followed. Lori will write up an agreement that Account No. 026-00 can settle the water/sewer account for \$10,000 and starting July 1st someone (new buyer or current owner) will pay the water/sewer bill. Nolan Frandsen made a motion to approve the offer of \$10,000 with the new owners taking over the payments. Motion was seconded by Jordan High. No further discussion. Motion passed with a unanimous vote.

Street Lights: Public Works Director Sam Novich reported that someone needs to go around in the evening and check the street lights. If the lights are out or not working then they need to be marked with an orange ribbon and the information given to Kristi who will then report them to Northwestern Energy. Mayor Willauer commented that he could do this.

Shop Update: Public Work Director Sam Novich reported that the shop is primarily done. There are some small things that need to be finished up but they are using the building. Sam asked if we want to do a grand opening for the new shop. Sam is thinking an hour before the next council meeting; Town could allow the public in to look at the building.

The electrical sub on the shop has finished with the building and the generator. Keith Perry is going to try and finish the plumbing up on Thursday the 14th. After those two invoices are received, we should be able to get a grand total on the cost of the building.

Stormdrain Update: Sam reported that the stormdrain project was started on Monday, May 4th.

Everything is going as planned. A fiber optics line did get hit. This does not come back on anyone as it was not marked. They ran into an issue with a gas line today which will need to be moved. Sam will get a hold of Northwestern Energy to get it moved, but Northwest Energy does not move really fast.

Codification: Clerk Kristi Millhouse reported to the Council the difference in cost for having the ordinances codified versus acquiring the software to do them in house. Matt made a motion to approve the Municode software program. Scott seconded the motion. Nolan asked what the benefit was to purchasing the software versus having Municode doing it. Kristi explained that they could be codified immediately versus waiting and that the software will keep track of the history of the ordinance and what changes have been made. Motion passed with a unanimous vote.

Mayor's Report: Mayor Willauer reported that he and Clerk Kristi Millhouse discussed the rest area today and he has decided to leave it closed until Phase 2 of the COVID reopening is permitted. The office will continue to be closed also. They are staying closed mainly because of the issues of sanitation and how often things will have to be cleaned. Mayor Willauer reported that Kristi will continue to work between home and the office.

Economic implications for the Town - Things are better now than what they were a month ago. Mayor Willauer has been working with funding for economic relief. Economic Development Assistance has rolled out \$1.5 million towards planning. It would be a good time to apply for those funds for grants for the Town. Matt asked if there is any stipulation as to when the money has to be spent. Mayor Willauer commented that it is generally two years. He also stated that the Town would want to submit an application with the next two weeks for federal funds and then State funds in June.

Floodplain Mapping – An EDA application was submitted for funding for the levy. Mayor Willauer should know by next week if it gets funded. Matt asked if it doesn't get funded can be roll into this new pot of money. Mayor Willauer responded that reapplying could be a possibility.

Headwaters RC&D will be doing a Zoom meeting this week for Madison County regarding economic development.

Minutes: Mayor Willauer asked for any changes to the minutes. Matt made a motion to approve the April 14, 2020 minutes. Scott seconded the motion. No discussion. Motion passed with a unanimous vote.

Claims: Matt Greemore made a motion to approve electronic checks 89804 to 89806 and check numbers 20981 to 21002. Nolan seconded the motion. No discussion. Motion passed with a unanimous vote.

Matt Greemore made a motion to approve payroll electronic checks 89183 to 89203 and checks 5783 to 5786. Motion was seconded by Scott Holbrook. Motion passed with a unanimous vote.

Council Review: Nolan asked if we are having a regular meeting next month or a phone call. Mayor Willauer replied that we can make a decision by the first week of June and that we should know by then when phase 2 of the Covid 19 reopening will occur. Phase 2 is based on the number of Covid 19 cases in the State. Mayor Willauer feels that it will probably be around the time of the next council meeting.

Mayor Willauer adjourned the meeting adjourned at 8:02 pm.

ATTEST:

Signature on File
Joe Willauer, Mayor

Signature on File
Kristi Millhouse, Clerk/Treasurer