

## **February 11, 2020 Twin Bridges Regular Council Meeting @ 104 E. 6<sup>th</sup> Ave**

Council Members in attendance were Nolan Frandsen, Jordan High, Scott Holbrook, Matt Greemore, and JB Klyap. Also in attendance were Clerk/ Treasurer Kristi Millhouse, Maintenance Supervisor Sam Novich and Mayor Joe Willauer.

Guests: Sheriff Phil Fortner and Attorney Hilary Oitzinger (Harshbarger Law Firm)

Mayor Willauer called the meeting to order at 7:06 pm and opened with the pledge of allegiance.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** Matt commented that he has a couple of items to bring up for old business. He wants to make sure that we keep pushing forward with ordinance review. Kristi commented that she and Hilary from Harshbarger Law Firm were just discussing the ordinances before the meeting started. Hilary and Kristi will set up a meeting and go through the ordinances. Hilary will then have a better idea of what we need done and then we can start moving forward. JB asked about the water and sewer ordinance and if they needed to be revised or if they were okay as is. Kristi commented that both ordinances are pretty big and do need changes. She recommends that Sam, herself and Matt get together to make those changes, and if anyone else is interested in helping. Matt has worked on them in the pass.

Matt's second item is that he and Joe need to set a date to work with Jordan High for a small training. Matt would also like a training session with Kristi on the tablets. Discussion followed regarding the downloading of documents. Kristi commented that if you need help come see her and she will work with those that need it.

### **NEW BUSINESS**

*Fence Application (Joy Day @ 108 W. 4<sup>th</sup> Ave):* Discussion occurred regarding the fence. Scott made a motion to approve the fence application with the requirement stating that the fence must be on the property line or within the property line. JB seconded the motion. Discussion occurred. Nolan made an amendment to the motion that it needs to be on the property line or where the fence currently exists with the neighbor's approval. Scott approved the amendment. Motion passed with a unanimous vote.

*Great West Engineering:* Craig Erickson joined the council meeting via phone at 7:20 pm. Craig commented that the Town received a CDBG grant for \$39,450. The Town can now apply for matching funds through Rural Development which is due March 31<sup>st</sup> or the other source is EDA Technical Assistance Funding. The EDA grant would also be a good source of funding because of the relationship of downtown Twin and the Beaverhead River. Craig would like to know what the council would like to go with. Joe commented that he would like to go with the EDA grant. EDA will review applications the middle of March and we would know the end of the month if we were going to receive funding or not. We can have an EDA grant put together and submitted by the end of February. Headwaters will complete the application. Matt made a motion to approve completing an application for an EDA Grant to provide matching funds for the CDBG grant. Motion was seconded by Scott. Motion passed with a unanimous vote.

## REPORTS

*Sheriff's Report:* Sheriff Phil Fortner reported on behalf of the Sheriff's Department. The Sheriff's Department responded to (1) Accident, (1) Civil Service, (1) Suspicious Person, (1) Welfare Check and (3) traffic stops. Twin Bridges continues to stay quiet. Matt asked what the status is of the deputies in training. On the 19<sup>th</sup> the candidates that are being interviewed will start their written exam. Those in training are in week 4 and are doing well.

*Madison County Planning Board:* Kristi reported that Pat Bradley called and there was nothing happening with the planning board that would affect the Town. Last month's meeting dealt with internal items for the planning board.

*Library Report:* No representative present.

*Attorney's Report:* Attorney Hilary Oitzinger reported that they did send out the letter to account no. 026-00 and it was picked up on January 21<sup>st</sup>. They are waiting for a response from the account owner who has 30 days to respond to the letter. Hilary will schedule an appointment with Kristi after the meeting to go over the ordinances.

*Maintenance Report:* Rain Gutter Contract – Sam presented two bids for rain gutters. Sam's recommendation is to go with Diamond H Solutions. He doesn't like the dark bronze sample that Diamond H showed him and would like to get a different color. Discussion followed. Sam can decide on the color. Matt made a motion to go with Diamond H Gutter Solutions for the rain gutters. Jordan seconded the motion. Motion passed with a unanimous vote.

Sign – Sam had Bob McLean put together a bid for a sign for the new shop. The sign would be made out of metal and powder coated. Price \$600.00.

Budget - Sam commented that after going through all of the numbers of current contracts and items that still need to be purchased to finish the building, there will be approximately \$30,000 left in the budget and he would like to purchase some items for the new shop such as 2 post lift and jib crane. We also need to upgrade the SCADA system and the computer that is used for the SCADA system. This will be approximately \$5,000. It was recommended to wait for a final decision so that numbers could be fine-tuned for Sam's wish list and we will have a better idea on the building costs and budget as the shop should be just about complete by the next council meeting.

Painting - Sam reported that he got a bid from Cory Hardy to paint the building. The cost would be \$10,674 this does not include the trim work. It is just the inside of the building. We can buy a paint sprayer for \$550 or rent one for \$375. We need approximately \$2,500 for painting materials. Council agreed that it is better to purchase the paint sprayer and paint the building ourselves. Scott commented that the sprayers tend to use more paint than rolling it, so the number for paint may be higher.

Turk Amendment - Matt made a motion to approve the amendment to pay 75% of the balance of the contract to Turk with remaining 25% once the contract is complete. Jordan seconded the motion. Motion passed with a unanimous vote.

Ken Woods Garage Door Amendment: Sam commented that we also need to do an amendment to the garage doors. The doors were preordered and some of the work has been completed for installing the doors. The finish of the installation of doors cannot be done until after all of the sheetrock and painting is completed. Can we amend the contract so that the Bitterroot Garage Doors gets a partial payment

now and the remainder when the remainder of work is complete? Sam is recommending 50% of the contract to be paid at this time. Scott made a motion to approve an amendment to the contract of paying 50% of the work at this time for his materials. Motion was seconded by Jordan. Discussion followed. Matt commented that the amendment needs to be approved by the attorney before it can be done so that the Town is not in breach of contract. Scott amended the motion to include with the attorney's review and approval that the agreement can be amended. Motion passed with a unanimous vote.

Painting the floor – Sam commented that he has been looking at the material to cover the floor and everything he has read states that this type of paint should not be used until it reaches 40 to 70 degrees. Discussion followed. Matt suggested waiting until May to even consider painting the floor with agreement from Nolan and Scott.

Sam reported that the School had a big radio arm saw. The School decided they didn't want it any longer and gave it to the Town. Needs to be approved by School Board, their meeting should be tonight.

*Safety Committee Report:* No report.

*Mayor's Report:* Mayor Willauer reported that he is still working on the resort tax. There is a difference of \$500,000 for us to be eligible to implement the resort tax. Need guides to do an anonymous survey. The biggest question has been how will that impact people coming here? Joe commented that he would like to see us pay the storm drain project bond first and then turn some of the money into marketing money for fisherman and other projects. Discussion occurred.

Joe will be out of town in March for the next regular scheduled meeting. Nolan suggested that Matt just run the meeting and keep it on its regular date. Joe will also be gone in June. Matt will cover the March meeting.

Mileage reimbursement - Joe commented that we have a reimbursement for mileage from Sam for \$1.00 per mile and the mileage rate for 2020 is .575. Sam has requested the Town to pay him \$1.00 per mile for the trip to Dillon while using his truck and trailer. Discussion followed regarding rates and liability insurance. Any future trips need to be approved by the Mayor before they are taken and Joe commented that an official policy should be put in place.

*Clerk's Report:* Kristi reported that second notices have gone out on business and dog license renewals. There were approximately 52 of them. She also reported that there were 150 surveys mailed out and as of today we have received approximately 35 back.

*Consented Minutes:* Matt made a motion to approve the minutes from January 14, 2020. JB seconded the motion. Motion passed with a unanimous vote.

*Claims:* Matt made a motion to approve the claims 20903 to 20925 and electronic checks 89814 to 89815. Nolan seconded the motion. Motion passed with a unanimous vote.

Matt made a motion to approve the payroll checks 5768 to 5772 and electronic checks 89264 to 89286 and voided check 20896. Motion was seconded by JB. Motion passed with a unanimous vote.

*Council Review:* None

Meeting adjourned at 9:02 pm.