

January 14, 2020 Twin Bridges Regular Council Meeting @ 104 E. 6th Ave (Town Hall)

Council Members in attendance were Matt Greemore, Nolan Frandsen, and Jim “JB” Klyap. Scott Holbrook was absent. Also in attendance were Mayor Joe Willauer, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich.

Guests: Lori Harshbarger (Town Attorney), Phil Fortner (Madison County Sheriff’s Department), Pat Bradley (Madison County Planning Board), Cindy Gockel (Madison County Affordable Housing Board), Mary Beth Walsh (Madison County Affordable Housing Board)

Mayor Willauer called the meeting to order at 7:04 pm.

Matt made a motion to amend the agenda to have Council member appointment moved to the end of new business and resolutions to the front. Nolan seconded the motion. Motion passed with a unanimous vote.

Public Comment: None

Old Business: None

New Business

Resolution 2020-01 Insufficient Funds Penalty and Bad Checks: Nolan made a motion to approve resolution 2020-01. JB seconded the motion. Mayor Willauer asked if there was any discussion. No discussion. Mayor Willauer called for a vote. Motion passed with a unanimous vote.

Resolution 2020-02 Electronic Meetings: Discussion occurred regarding the resolution. Lori was concerned with the resolution and adding something that states for emergency purposes only, so individuals do not start using the electronic meetings all the time. Matt commented that he appreciated Lori’s comments and suggests that we address later if it becomes a problem. Matt made a motion to approve resolution 2020-02. Nolan seconded the motion. Motion passed with a unanimous vote.

Approval of a new council member: Matt commented on the subcommittee that interviewed the two council member candidates. Committee consisted of Matt Greemore, Nolan Frandsen and Joe Willauer. Subcommittee’s recommendation is to have Jordan High fill the position. Nolan commented that he would have liked it to go to the public for vote but because of the way the rules and regulations are set up in the Montana Codes (MCA) we cannot put it up for a vote at this time. Joe asked if there was any further discussion regarding the appointment of the new council member. Matt made a motion to approve Jordan High as the new council member. JB seconded the motion. Motion passed with a unanimous vote.

Updating Signatures at the Bank: Kristi commented that she needs approval from the council to update the signatures at Opportunity Bank, and ordering a credit card for the Mayor from High Peaks Federal Credit Union. We need to delete Tom at Opportunity Bank and add Jordan High. Matt made a motion to update the signature cards at Opportunity Bank of Montana by deleting Tom Hyndman and adding Jordan High and issuing a new credit card for Joe Willauer and cancelling the card for Tom Hyndman with High Peaks Federal Credit Union. Nolan seconded the motion. Motion passed with a unanimous vote.

Subcontractors (Insulation): Sam discussed the three bids he received for insulation for the Shop building. Bids are from CSI Inc., Butte Insulation, and David Pierson. Sam estimated \$20,600 for the insulation of the Shop. One is under, one is a tad over, and the other is way over. Discussion occurred regarding the insulation contractors. Matt made a motion to approve the bid from Butte Insulation for \$19,390. Jordan seconded the motion. Motion passed with a unanimous vote.

Affordable Housing Advisory Board: Cindy Gockel sits on the Housing Advisory Board. They are an advisory board only. They do survey’s and research, and then relay the information they have discovered back to the public. Affordable housing is considered to be a person spending no more than 30% of their income on housing costs. Sixty-One percent (61%) of Madison County residents are paying more than 30% of their income towards housing costs. The purpose of them attending the council meeting is to asking the council to be aware of the situation.

Sheriff’s Report: Phil Fortner (Madison County Sheriff) does not have a lot to report for the month of December. There were 2 animal complaints, 2 suspicious circumstances, and 1 welfare check. Nolan asked if the Sheriff’s Department has hired anyone yet that can patrol Twin Bridges. The Sheriff’s

Department has two deputies in training right now and they have 33 applicants for 3 positions. Matt asked if they are looking at increasing their staff. Phil explained that because of mold issue in the basement of the courthouse that they can't hold prisoners in the jail any longer and so they are training their two detention officers which are currently doing the work of a deputy sheriff. After they have trained everyone they will have 14 staff members and they will be able put 2 on patrol for each side of the valley.

Madison County Planning Board: Pat Bradley reported that there was no meeting in December. There is not a lot of development in Madison County other than Big Sky. Moonlight is really expanding. Pat gave a brief explanation of all of the plans for Moonlight.

Library Board Report: No representative present and no director's report.

Attorney's Report: Lori commented that she checked on Account No. 026-00 and the letter had been drafted but with everything that has occurred in the last couple of months at her office, it did not get mailed. The letter will go out this week. Lori has hired an assistant attorney Hilary that will be attending the February council meeting. She does have some local government experience.

Maintenance Report: Sam reported that he does not have much going on right now. The shop is moving along and Vince Turk is just about done with his piece of the project. The doors are actually holding him as they are still not in. Sam asked if we could pay 75% of what is still owed him and the remaining 25% when he completes the task. Discussion occurred regarding the work that is left for Vince to complete. Outside still needs the rain gutter installed. Sam asked if still need to do bids and contract for the gutters. Both Matt and Joe commented that yes, need to stay consistent with the process.

Sam asked what does the council want to do with the painting on the inside. Paint will be done in house. Sam commented that he is concerned about the time constraints because of the stormwater project.

Sam will be going to 811 Training in Dillon in the evening on January 28th. He also has a water continuing education training in Deer Lodge tomorrow the 15th.

Matt commented that there have been comments about the roads not being sanded/gravel. Biggest complaint is intersections and corners. Sam said they would add some sand to those sections.

Safety Committee Report: Kristi commented that the safety meetings need to be done every month and we need to start those up again. Joe said he would get together with Kristi and figure out what needs to be done.

Mayor's Report: Joe thanked Nolan and Matt for helping with the council interviews. Joe commented that he has met with staff and is corresponding via text and email. He has requested employees to email him for approval of leave time.

Joe reported that he has been working on the resort tax issue. Winston Rod is a manufacturing business and so it is skewing our numbers for being a tourist community. Joe will be putting a meeting together with all of the guides to see if they can report their income. If this changes our status then the resort tax will go to the public for a vote and if approved the Town can put a 3% tax on lodging and food. All money would stay 100% in Twin Bridges. Joe would like to use those funds to go towards the bond debt for the stormdrains and alleviate that tax from residents. The resort tax would mainly be paid by outside individuals. There is a survey going out and it is not invasive.

Clerk's Report: Kristi reported that the Annual financial report has been turned in to the State.

Kristi found out that the Growth policy needs to be updated. It is supposed to be updated every 5 years and Twin's is past that time frame. Joe commented that there is grant money that can be used to fund that project. He can help with that and the application is due in March.

There is a new edition of the municipal handbook that is out and Kristi would like to know if everyone wants a hardcopy. If we go through Local Government Services it will be around \$35.00 a book. Kristi can print the material and put in three ring binders. It would be cheaper for the Town.

Kristi provided a Town Needs Survey for the Council review. If everyone is ok with it, she will mail out with this month's water bills. Discussion occurred. The council thought it was a good idea.

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Minutes: December 9, 2019 Regular Council Meeting – Matt commented to Change Scott stepping down from the committee to Scott stepping down from the hiring committee. Matt made a motion to approve the December 9, 2019 minutes with amendment. JB seconded the motion. Motion passed with a unanimous vote.

Consented Claims: Matt made a motion to approve claims 20876 to 20902 and electronic checks 89816 to 89819. JB seconded the motion. Motion passed with a unanimous vote.

Payroll - Matt made a motion to approve electronic checks 89287 to 89316 and checks 5759 to 5767. Nolan seconded the motion. Motion passed with a unanimous vote.

Council Review: Ordinances – discussion occurred regarding moving forward with the ordinances. Kristi will make a list of what needs to be done and provide to everyone so we can move forward.

Mayor Willauer adjourned the meeting at 8:55 pm.

ATTEST:

Kristi Millhouse, Twin Bridges Clerk/Treasurer

Joe Willauer, Twin Bridges Mayor