

## **November 12, 2019 Public Hearing and Regular Council Meeting (Town Hall - 104 E. 6<sup>th</sup> Ave)**

Council Members in attendance were JB Klyap, Matt Greemore, and Joe Willauer. Scott Holbrook and Nolan Frandsen were absent. Also in attendance were Kristi Millhouse (Clerk/Treasurer) and Sam Novich (Maintenance/Public Works).

Guests: Jennifer Drinkwater (Cycle Greater Yellowstone), Will Koehler, Lori Harshbarger (Town Attorney) and Hannah Kease (Madisonian)

### **PUBLIC HEARING**

Public Hearing called to order at 7:20 pm by Council President Matt Greemore.

**Capital Improvement Plan Resolution 2019-11:** Joe made a motion to approve the 2019-11 Resolution for the Capital Improvement Plan. JB seconded the motion. Motion passed with a unanimous vote.

Public hearing closed at 7:22 pm

### **REGULAR COUNCIL MEETING**

Regular Council Meeting was called to order 7:23 pm by Council President Matt Greemore.

**Public Comments:** No comments at this time

**Old Business:** None

### **New Business**

**Jennifer Drinkwater (Cycle Greater Yellowstone):** Jennifer Drinkwater presented 2020 Cycle Greater Yellowstone (CGY) trip that will be coming through Twin Bridges in August. This is the 8<sup>th</sup> year of Cycle Greater Yellowstone. The bicyclists came through Twin Bridges in 2016 but did not stay over. This year they are looking at staying in Twin Bridges on day 4. The tour is about 350 cyclists. Individuals come from all over. They need a place to set up camp approximately 5 acres with some parking and grass for campers. They do not allow people to follow the riders and are very strict about this as they do not want to bring a bunch of extra vehicles into Town. They would need to work with Town for water and waste. They do have box trucks to take garbage and recycling. SW Septic handles their portable toilets. They will need to be able to hook up to water and have it metered so that they can pay for their water consumption. They do not have a bunch of garbage other than food waste. CGY does have a community volunteer program that they ask non-profits and other groups (School) to help with the event. They provide the groups grant money for their help. Discussion followed. Kristi will be primary point of contact for Jennifer. Matt will provide information to the school and the 4-H groups. Council thought it was a great opportunity for the Town.

**Ericka Kirkpatrick – 309 S Madison St (Fence Application):** JB made a motion to approve Ericka's fence application. Joe seconded the motion. Motion passed with a unanimous vote.

### **Reports**

**Sheriff's Report:** Council reviewed the written sheriff's report. Madison County Sheriff's Department responded to (1) Accident, (1) unfounded 911 call, (1) agency assist, and (1) civil service.

**Madison County Planning Board:** No report (meeting in October was cancelled because of weather)

**Library Board Report:** Will Koehler was present for the library board. He did not have anything to report. Matt read the directors report.

**Attorney's Report:** The Town attorney provided the council with a draft letter on account 026-00. Discussion occurred regarding the hookup fees and what numbers shall go into the settlement letter based on charges. \$3128 is the plant investment fee for water and sewer. This does not include any other expenses. Joe made a motion to offer a settlement of \$8,281.42 and terminate the line or pay \$11,409.42 (includes 3,128 hookup fees) with continuation of payment the monthly base rate going forward, or turn the property over to the Town. Motion was seconded by JB. Motion passed with a unanimous vote.

**Maintenance Report: Shop –** Sam reported that the concrete work is done. Turk construction has started the framing work and approximately 75% of the walls are up. Once the walls are completed, Turk will start on the roof. Sam reported that the foam board insulation would be an issue when the

siding is screwed in to place as there is a rubber seal on the screw that may not seal correctly. Sam is suggested that the Town goes back to the original plan for insulation. Council agreed.

Sam spoke to Lony Shaw about the fence along the Town’s property and Lony’s. The Town purchased the fence posts and Lony rented a post pounder and they worked together and did a little landscaping along the property line.

The next step for the shop is finding an electrical contractor, spray foam contractor, sheet rocker, and tape and texture contractor for the building. Discussion followed regarding the different contractors and installation of the doors. Council agreed that we need to be consistent with contractor process. Doors and spray foam are fine to not get bids on as those are going to go to a company, but the rest needs to go through the bid process for council approval.

*Fairgrounds Waterline* – Sam spoke to Carrie Gardner and they are scheduling a walk through on Wednesday, November 20th at 10:00 am on the Madison County Fairgrounds waterline.

*Bill Haney:* Sam reported that Bill Haney has asked about tapping into the Town’s water line for the old barn over on Pete Novich’s property. He ordered materials today for Bill Haney and still needs to order a meter for it. Can we let him go ahead and start the work on the waterline? Discussion occurred regarding the line. Matt commented that it has been stated by the Town Attorney that no acceptions to the start of work prior to approval by the Council. Council reviewed the ordinance and it does not state that it needs to be approved. Council discussed and agreed that it was fine for the line to go in but materials and fees need to be paid prior to construction.

**Safety Committee Report:** No Report

**Mayor’s Report:** Matt asked the Town Attorney about the letter that was drafted to Leslie Adams and if it had been sent. Lori commented that no it did not get sent because everything had diffused.

Matt gave a quick summary of what is happening around Town of things that he has approved. Employees chose to work Monday and took a different day for the Holiday and he approved Sam taking the Town truck to Virginia City for jury duty as Sam’s car broke down. Matt commented that the information board that he asked about last month is in the shop. Sam has put it together, but it may not get installed until spring because of the weather.

**Clerk’s Report:** No Report

**Minutes:** Matt made a motion to approve the minutes for October 8 and 17<sup>th</sup>. Joe seconded the motion. Motion passed with a unanimous vote.

**Claims:** Joe made a motion to approve claims 89823 to 89826 and 20817 to 20848. JB seconded the motion. Motion passed with a unanimous vote.

Joe made a motion to approve payroll claims 89339 to 89369 and 5750 to 5754. JB seconded the motion. Motion passed with a unanimous vote.

Oath of Office for Jim “JB” Klyap and Joe Willauer as Council Members was administered and attested to by the Council President and Town Clerk. Joe Willauer gave his resignation as a council member and was sworn in as Mayor of the Town of Twin Bridges. His term will end December 31, 2021.

Meeting adjourned at 9:40 pm by Mayor Joe Willauer.

ATTEST:

Signature on file in official books

Signature on file in official books

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Kristi Millhouse, Twin Bridges Clerk/Treasurer

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Matthew A Greemore, Council President