

October 8, 2019 Regular Council Meeting @ 104 E. 6th Ave (Town Hall)

Council Members in attendance were Matt Greemore, Scott Holbrook, Nolan Frandsen, JB Klyap, and Joe Willauer. Also in attendance were Town Clerk/Treasurer Kristi Millhouse and Public Works Director Sam Novich.

Council President Matt Greemore called the meeting to order at 7:05 pm.

Guests: Phil Fortner (Madison County – Sheriff’s Department and Town Attorney Lori Harshbarger

Public Comment: No Comments

Old Business

Spiffy Biffy Port-a-Potties: Matt commented that we have several issues with the wastewater lift stations getting plugged up because of some of the items that are getting put into the system. He is not comfortable with allowing others to dump into the system. Our system is not designed to treat all the extra waste that gets put into porta-pottys. The communities that allow this have a two-tiered system one for liquids and one for solids. If something got through the system it could mess up our entire system. Nolan also commented that he had concerns as the public is paying for the wastewater system. Nolan spoke to the City of Helena’s waste treatment plant. Discussion occurred regarding the dumping. Sam commented that during the winter they may be dumping salt into our system as well and it would hurt the lagoons. There is a lot of risk with allowing the dumping. There are other options available. Scott commented that he was on board with working with Spiffy Biffy until he started doing the research on the different systems. He feels it would be too much of a risk for the Town’s wastewater system. Scott made a motion to deny any requests for dumping port-a-potty waste into the wastewater system. Motion was seconded by JB. No further discussion. Motion passed with a unanimous vote. Kristi will send a letter to Spiffy Biffy and Smail’s with the Council’s decision.

Building Application - Nolan Frandsen: Joe commented that he didn’t think there were any issues with the building application as it is a straight forward plan with no variances. Nolan did comment that he needed to move his sheds around and wasn’t sure where they were going to end up at. Matt commented that was fine as long as they met the setbacks. Joe made a motion to approve the building compliance application for Nolan and Elizabeth Frandsen. Motion was seconded by JB. Motion was approved. Nolan, abstained from the vote. JB – yes, Joe- yes, Scott – yes, and Matt-yes.

Fence Application – Joel Benenson: Matt commented that he spoke with the current residence and the property owner Lisa Benenson in regards to what they are planning with the fence as he was unclear what the application was showing. It will be a four plank board fence running just on the front of the property from the corner by the house to the dike. The fence is on the property line and there are survey pins. Discussion occurred. Nolan made a motion to approve the fence application for Joel and Lisa Benenson at 316 River Street. Scott seconded the motion. Motion passed with a unanimous vote.

Mayor Recommendations and Selection: Matt reported that the interviews have not been completed at this time as he is still trying to get them scheduled. It looks like they will be taking place on Friday the 11th. If JB is not available Scott will fill in for him. Discussion occurred regarding a time and date for a special meeting to approve the new mayor. No meeting date was chosen. Kristi will send an email to everyone as soon as she gets some dates that work for everyone.

Contractor Selection for Framing: Matt reported that the Town received two bids for the framing project of the shop. The Council needs to review and pick a contractor. Matt and Sam met with the contractors that were interested in the project last week. The framing needs to get started as soon as possible. We have received one bid from LCMH Construction and Turk Construction. Discussion occurred regarding insulation and adding 1 inch foam board to the building. Council reviewed the bids. Joe made a motion to accept the Turk Construction bid. Motion was seconded by Scott. Motion passed with a unanimous vote. Kristi will scan and send the information to Lori so she can put the contract together. The contract will reflect the bid without the foam layer. The Town will address the foam insulation when the building is ready for insulation. Sam recommended paying the contractor in steps, framing, roof, siding, etc. Turk Construction will need to get a business license prior to any work being done.

Reports

Sheriff’s Report: Phil Fortner reported on behalf of the Madison County Sheriff’s Department. They received 20 calls for the month of August and September and 1 traffic stop in Twin Bridges. The calls

consisted of (1) accident; (2) animal problems; (1) citizen assist; (1) civil service; (5) suspicious person/circumstance; (4) theft/burglary; (3) traffic complaint/abandoned vehicle; (1) unfounded 911 call; (3) welfare checks.

Matt asked about a deputy to cover Twin Bridges as the deputies that are currently living in Twin Bridges and Sheridan are leaving. Phil commented that having the two deputies leave the Ruby Valley open. Sheriff Fortner is looking at hiring 3 new deputies, but he can't require them to live anywhere specific, but he will try to encourage them to find a residence on the Ruby Valley side. Current officers will continue to patrol both sides of Madison County.

Madison County Planning Board – No Report

Library Report – No Report

Attorney's Report – Account No. 026-00: Discussion occurred regarding what needed to be determined on Account 026-00. What percentage of the base rate is the O&M? According to the definitions in the ordinance it states the O&M charge is ½ of the base rate. We need to go back go back to when the owner quit paying on the account (2008) and figure out ½ of the base rate and recalculate the charges and late fees. Matt will work with the Attorney and Kristi to get this figured out.

Maintenance Report: Sam reported that the building is on hold since Rick is out. Sam has been working on the winterization of the sprinklers and rest area while Rick is out. There is approximately 4 to 5 more days of pouring and as soon as this is done the framer can start working. He will start forming up next week so he can get the remainder of the cement poured.

Roads – Sam and Rick will be getting some asphalt to patch up the holes in some of the paved streets this fall.

Water – Sam will be winterizing fire hydrants and make sure that they are not leaking and filling up the barrel with water.

Sewer – The transfer pump went out and that has been fixed. Discussion occurred regarding the wastewater system and a solution to fix the issue of rags going down the lines and plugging up the lift stations. Sam is looking at a basket to put in the lift station that would catch this stuff and then they can grind up and dump it in the lagoon. Approximate cost would be around \$2,000. This might solve some of the problems to the main lift station. He is looking at doing a basket deal over at the pump station at the rest area as well.

Building – Sam is working with Jim McGowan at Great West and Steel Built in regards to the trusses. Steel Built is approximately 6 weeks out on getting trusses built so he will be getting them ordered this week. Doors will be ordered as well and we will have to paint them. The tin will come from Mountain Building Center. He would like to put a kicker board 3' 6" on the building which would go up to the windows and a different color for the wall than the kicker board. Roof would match the kicker board. Sam explained the difference in the siding and the thickness. Council is okay with the difference in tin thickness.

Aluminum vs vinyl windows – Sam reported that aluminum is twice the money. The Town can go either way. Discussion occurred regarding the windows. Everyone is okay with vinyl windows.

Safety Committee Report: Matt did all of the safety inspections for the first aid kits and he will go back and do the extinguishers. Matt commented that he would like to see the guys wear their safety vests when they are on the streets. In the truck not a big deal. If out in the public eye then they need to wear the vests. Discussion occurred regarding the vests. Employees should wear their vests whenever they are out on the streets. The new Mayor will need to make this clear to everyone.

Mayors Report: As acting Mayor, Matt gave the Mayor's reporting. There is a new display Board that was purchased to go up at Jessen Park and a couple of individuals have asked about it. The Chamber of Commerce provided money for the purchase of the new display board. Sam will take a look at it and try to get it up.

Water and Sewer bills – Matt commented that he made the executive decision to go ahead and charge just the base rate this month as our meter reader was having the software on it updated. This saves everyone from getting a large bill in November.

Cycle Greater Yellowstone – Matt gave a brief summary on the Cycle Greater Yellowstone. They are just looking for a space to camp. It is all self-contained and the Town doesn't have to provide anything. This would be an economic benefit to the Town. Sam commented that the area they would like to use has a lot of gopher holes in it but we can maybe fix that in the spring. Jennifer with Cycle Greater Yellowstone will be on the agenda for the November council meeting.

Clerk's Report: Capital Improvement Plan – Kristi commented that we need to move forward with the capital improvement plan as it is holding any other TSEP grant money up. She needs the list of priority items approved by the council and then we can get the project finalized and closed out in November. Joe made a motion to approve the Capital Improvement Plan priority list. Motion was seconded by JB Klyap. Motion passed with a unanimous vote.

Minutes: September 10, 2019 – Scott made a motion to approve the minutes of September 10, 2019. Matt seconded the motion. Motion passed with a unanimous vote.

Claims: Matt asked a question on the LS Ready Mix claim, is the payment for cement as we pour or for the whole project. Sam commented that it was purchased and poured, not the entire project.

Joe made a motion to approve the claims 89827 to 89828 and 20789 to 20816. JB seconded the motion. Motion passed with a unanimous vote.

Joe made a motion to approve the payroll claims 89370 to 89386 and 5739 to 5749. Matt seconded the motion. Motion passed with a unanimous vote.

Meeting adjourned at 9:45 pm.

ATTEST:

Signature on file in official books

Signature on file in official books

Kristi Millhouse, Twin Bridges Clerk/Treasurer

Matthew A Greemore, Council President