

September 10, 2019 Regular Council meeting @ 104 E. 6th Ave (Town Hall)

Council Members in attendance were Scott Holbrook, JB Klyap, and Matt Greemore. Nolan Frandsen and Joe Willauer were absent. Also in attendance were Mayor Thomas Hyndman, Clerk/Treasurer Kristi Millhouse, and Public Works Director Sam Novich. Clerk had to leave the meeting early for personal reasons.

Guests: Lori Harshbarger (Town Attorney), Colt High (Norther Rockies Engineering), Patty Walker, Bob Lancaster

Mayor Hyndman called the meeting to order at 7:10 pm.

Public Comment: No comments

Old Business:

Fence Application - Thad Kaiser. Scott moved to approve the fence application. JB seconded the motion. Motion passed with a unanimous vote.

New Business;

Building Application (Jeff and Patty Walker @ 301 N. Main St): Council reviewed the building application for Jeff and Patty Walker (The Shack). Matt made a comment to mark X for new building construction on the application. Patty explained prior to the meeting that they were tearing down the old garage that is sitting next to The Shack. Patty was fine with marking an X for new building construction on the building application. Construction will be done in the future. Patty said they are also going to install a 5-foot fence at some time. Scott recommended they provide a fence application at that time. Scott made a motion to approve the current application. Matt seconded the motion. Motion passed with a unanimous vote.

Colt High with Northern Rockies Engineering: Colt was present to discuss the Twin Bridges School tying into the Town of Twin Bridges Stormdrain System and explained the school has hired Northern Rockies Engineering to help them apply for a grant. There are some foundation issues with the gym, drainage, and boilers. Some of the drainage issues are related to the Town storm water drainage project. They would like to tie into the system with an 8-inch pipe that ties into the gym. Northern Rockies Engineering does not know the cost at this time, but they are hoping the Town would help fund some of that additional work to the stormdrains, then the school can fix the gym and boilers without having to go to the Taxpayers for a mill levy.

Colt presented plans drawn up by Great West Engineering and showed where the tie in for the school would be at. It would add an additional 200 feet of 8-inch pipe to the Town's system. There is also a manhole cover that would need to be moved. This would all have to go through Great West Engineering as they are designing the Stormdrain System.

Discussion was held. Matt felt there were several issues: 1) Finances are locked and would have to go back to the public. 2) Great West, could probably make adjustments, but any cost would have to fall on the School, not on the Town. 3) We can't go back to the public and redo what the Town has already done for the SID. If the School had brought this to the Town when the SID was set up, then the Town might have been able to do something, but we can't now.

Colt asked if the Town is okay with that work being performed and connecting to the Town project and then second, who will pay for the work? Council is saying they are fine with the project, but the Town cannot pay for it.

Matt said that this is also subject to what Great West would say about adding on to the system. Kristi said she did speak to Ryan and he felt there would be no problem with the School tying into it. They could get the holes put into the pipes when materials are requested for bid, if they know where they need to go ahead of time.

Colt explained that their grant deadline is the end of this month so they need to know if they can tie in.

Matt made a motion for the school to tie into the system, provided Great West and MDT are both okay with it, and as long as the Town does not incur any additional costs. Scott seconded the motion. Motion passed 3-0.

Resolution 2019-10 Set Mill Levy and budget for FY 19-20: Matt made Motion to approve the mill levy and budget for Fiscal Year 2019-2020. JB seconded the motion. Motion passed with a unanimous vote.

REPORTS:

Great West Engineering: Jeremiah sent an email regarding storm drain system and whether or not the Town can hook into MDT's system on Main Street. He reported that they aren't allowing any more hookups. Great West is going back to the MDT Board and will let us know what MDT decision is.

Jeremiah sent Addendum No. 3 to the Stormdrain project, which puts off the bid for materials for 6 months. Matt made a motion to approve Addendum No. 3, cancelling the bid for materials at this time. JB seconded the motion. Motion passed unanimously.

Sheriff's Report: No report.

Madison County Planning Board: Council reviewed written report.

Library Board Report: No report. Board didn't meet this month.

Attorney's Report: Lori Harshbarger followed up on the letter that was to go out to Account No. 026-00. She said the letter did not go out yet because she had several questions requiring clarification on Town Code sections regarding what constitutes water/sewer being on and connected.

The Council and Public Works Director discussed definitions and what each meant. Public Works Director stated that the Town Clerk has a form that she has residents fill out that clearly spells out their understanding the consequences of disconnecting from service and the charges that will later be assessed to reconnect.

With regard to Account No. 026-00, Scott made a motion to get clarification on the percentage of charges that were for operation and maintenance, and then subtract that percentage off of the offers made to this account holder to correct the amount due. He stated we then have to change the base amount which also changes the late amount. This should be modified back to when the account holder stopped paying in July, 2008. JB seconded the motion. Motion passed by unanimous vote.

Attorney reported on the statute governing when the Mayor resigns prior to the end of his term and what action needs to be taken. While it is not required, the Attorney recommended that the Town post the vacancy for the public and any council members to apply. JB made a motion to advertise the Mayor position, requesting all applications be submitted within 10 days from the first day of posting and request a resume, references and contact information. Matt seconded the motion. Motion passed by unanimous vote.

Discussion was held on how to proceed. Scott suggested all council members review the materials and submit their top two candidates to the committee. Committee can be Mayor and two council members. They will interview the applicants and the committee will recommend one.

JB made motion to form a committee of two members and the former Mayor if available, to interview the prospective candidates for the Mayor position consisting of Matt and JB and make their recommendation to the Council. Scott seconded the motion. Motion passed unanimously.

Town Clerk is to provide information to council members.

Maintenance Report:

Accidents: No accidents to report.

Streets: Sam reported that the dust abatement, then it rained. Sam still sees a lot of product on the ground. Wonders if Council wants to try another shot. There may be product left. Mayor added that Deputies may want to regulate speed on these streets. Council doesn't want to apply more product at this time.

Pivot Radio: Sewer-pivot radio isn't talking now. May need to swap out the radio with rebuilt radio to test it out and may need to get it rebuilt. We need to have the radios working.

Shop construction: Sam and Rick have been working on the new shop. They have gotten all of the aprons primarily formed and rebar is in. Weather shut them down from pouring the cement. They will pour the cement in sections. It is ready to pour. Keith Perry came in yesterday and did the plumbing in building.

Inside the building, the plans call for 1-foot centers of rebar in the concrete and it still cracks. Sam's recommendation is to go to 2-foot centers. It will save money on the rebar. Compaction is solid. This would be a deviation from the plans. Could add fiber in to add strength. Rebar is two inches from bottom. It is a 6-inch slab. Council discussed and preferred to stick with the plan. They may be done with concrete by next week.

Sam said there are three local guys who are interested in the framing of the building with sheeting and tin. It has already been advertised and there was no interest at that time. Sam planned to call everybody who is interested and have them meet him at the Shop site, roll out plans, explain the contract requirements, and ask them to put bid in envelope which will be opened at the council meeting. It would be like a sealed bid process. The Town Attorney added that we can use the contract we already have, once a contractor is selected.

Sam thinks we should get someone local for the electrician to do panel hookup and to be used during construction. After the electrician comes in, we can finalize everything else.

Stormdrain: Not going to happen this fall based upon the email the Town just received.

Safety Committee Report: Nothing to report.

Mayor’s Report: Mayor reported that they are getting safety equipment for the employees including safety vests, monitors, dust masks, hard hats, etc. The Town can rent trench boxes if needed. Kristi was going to set up a day of training for employees on monitors when in the manholes.

*Riverside Park-*Riverside Park Committee is interested in installing the water park and moving forward. They will maintain the fence and will build a shed for the pump. They are just asking the Town to supply the water and put the pipe in. Water will be recycled. The committee will need to provide Council with some prices.

Mayor Hyndman will turn in his materials this week. He would like to know if the Town would want to sell the laptop to him if the Town is not going to use it. The Council has no problem selling it to him. The printer he has doesn’t work well. Matt will look at the system and determine fair market value and offer it to Tom. Matt made a motion to do so. Scott seconded the motion. Motion passed by unanimous vote.

Mayor Hyndman highly recommended that the current Town Attorney become the Town Judge and we get a new Town Attorney in her place once she is appointed. He would like to see us follow through on that. He said he has appreciated working with everybody.

Clerk’s Report: Kristi provided each Council member with the Capital Improvement Plan. Be sure and check back page and discuss it later.

Clerk forwarded information to council members on person interested in filling Mayor position.

October 10, 2019 in Missoula there is a training that she would like to go to. Matt made motion to allow Kristi to go to the Dept. of Administrative Local Government Service Government Accounting Clinic in Missoula on October 10, 2019. JB seconded the motion. Motion passed by unanimous vote.

Matt added to the Clerk’s report. He was contacted by Jennifer Drinkwater from Cycle Greater Yellowstone last week. He will forward her email to everyone. August 12, 2020, they will be doing a big tour. They would be here August 12, 2020. They would have their own camp set up at the bike and would invite the Town and local groups to participate. They want to be able to rent Jessen Park for one day. They have paid up to \$2500 for use of the ground for one day, but they would prefer to pay around \$1500. Matt told her the Council may want her to come and give a presentation to them. The Council feels if they are self-sufficient, rent them the park.

Matt’s second item: On behalf of Town of Twin Bridges, presented a plaque to Tom Hyndman for his years of service to the Town and a little token of appreciation. Tom thanked everyone.

Minutes: *August 13, 2019* – Matt made a motion to approve the minutes for August 13, 2019. Motion was seconded by JB. Motion passed with a unanimous vote.

Claims: Matt made a motion to approve payroll checks 89387 to 89410 and 5734 to 5737. JB seconded the motion. Motion passed with a unanimous vote.

Scott made a motion to approve claim checks 89829 to 89831 and 20755 to 20788. JB seconded the motion. Motion passed with a unanimous vote.

Matt made motion to approve voided checks 20774 to 20779. Scott seconded the motion. Motion passed with a unanimous vote.

Ordinances: Matt pointed out that language should be changed from City to Town. Everything else makes sense. Scott felt that we should move ahead with the water ordinances to make sure everything was cleared up.

Meeting adjourned at 9:26 pm.

ATTEST:

Signature on file in official books

Signature on file in official books

Kristi Millhouse, Twin Bridges Clerk/Treasurer

Matthew A Greemore, Council President