

August 13, 2019 Regular Council meeting @ 104 E. 6th Ave

Council Members in attendance were Scott Holbrook, JB Klyap, Nolan Frandsen, and Matt Greemore. Joe Willauer was absent. Also in attendance were Mayor Thomas Hyndman, Clerk/Treasurer Kristi Millhouse, and Public Works Director Sam Novich.

Guests: Jordan High and Lori Harshbarger (Town Attorney)

Mayor Hyndman called the meeting to order at 7:05 pm.

Public Comment: No comments

Ordinance 2019-02 Flood Ordinance (Second Reading): Mayor Hyndman asked for any proponents of Ordinance 2019-02 three times and asked for any opponents of Ordinance 2019-02 three times. With none, Mayor Hyndman called for a motion from the Council. Scott made a motion to approve Ordinance 2019-02. Matt seconded the motion. No further comments, Mayor Hyndman called for a vote; Matt –yes, Nolan – yes, Scott – yes, JB – yes. Motion passed with a unanimous vote.

Ordinance 2019-03 Mayor (Second Reading): Mayor Hyndman asked for any proponents of Ordinance 2019-03 three times and asked for any opponents of Ordinance 2019-03 three times. With none, Mayor Hyndman called for a motion from the Council. Scott made a motion to approve Ordinance 2019-03. Nolan seconded the motion. No further comments, Mayor Hyndman called for a vote; Matt –yes, Nolan – yes, Scott – yes, JB – yes. Motion passed with a unanimous vote.

Ordinance 2019-04 Council (Second Reading): Mayor Hyndman asked for any proponents of Ordinance 2019-04 three times and asked for any opponents of Ordinance 2019-04 three times. With none, Mayor Hyndman called for a motion from the Council. Nolan made a motion to approve Ordinance 2019-04. Matt seconded the motion. No further comments, Mayor Hyndman called for a vote; Matt –yes, Nolan – yes, Scott – yes, JB – yes. Motion passed with a unanimous vote.

Ordinance 2019-05 Employees (Second Reading): Mayor Hyndman asked for any proponents of Ordinance 2019-05 three times and asked for any opponents of Ordinance 2019-05 three times. With none, Mayor Hyndman called for a motion from the Council. Matt made a motion to approve corrected version of 2019-05 Town Officers and Employees. JB seconded the motion. No further comments, Mayor Hyndman called for a vote; Matt –yes, Nolan – yes, Scott – yes, JB – yes. Motion passed with a unanimous vote.

Ordinance 2019-06 Definitions (Second Reading): Mayor Hyndman asked for any proponents of Ordinance 2019-06 three times and asked for any opponents of Ordinance 2019-06 three times. With none, Mayor Hyndman called for a motion from the Council. Nolan made a motion to approve ordinance 2019-06. Matt seconded the motion. No further comments, Mayor Hyndman called for a vote; Matt –yes, Nolan – yes, Scott – yes, JB – yes. Motion passed with a unanimous vote.

Water/Sewer Account 026-00: Discussion occurred regarding delinquent water/sewer account 026-00 and options that were available to resolve the account. Scott made a motion to send account no. 026 a letter with three options, (1) turn property over to the Town, (2) owner pays \$16,000 with a complete disconnect of water and sewer on the property or (3) the owner pays \$25,000 which would cover the new property owners reconnection fees. Nolan seconded the motion. Motion passed with a unanimous vote.

Fence Applications: *Nate Miller (514 N Main St.)* – Discussion occurred regarding the fence of Nate Miller. JB Klyap made a motion to approve the fence application with a letter stating they should not have started construction without the council’s approval. Matt seconded the motion. Motion passed with a unanimous vote.

Thad Kaiser (301 Wray Street) – Discussion occurred regarding the fence plans for Thad Kaiser. Council would like the diagram completed and a better idea of what the fence will look like. Approval of the fence will be occurring next month.

Building Applications: *Beverly Poore (501 N Bridge St)* – Nolan made a motion to approve the structure. Motion was seconded by Scott. Motion passed with a unanimous vote.

Monty and Jordan High (104 1st Ave) – Discussion occurred regarding the building application. Matt asked if it is on an existing slab, yes. Jordan High commented that he may add electricity later for lights.

Matt made a motion to approve the application. JB seconded the motion. Motion passed with a unanimous vote.

Permit Application Revisions: Matt made a motion to approve the application revisions and additions for Flood/Fence/Building/Business License. JB seconded the motion. Motion passed with a unanimous vote.

Approval of Mills: Matt made a motion to approve the mills for FY19-20 at 136.88. Nolan seconded the motion. Motion passed with a unanimous vote.

Great West Engineering: No report

Sheriff's Report: Council reviewed written report. No comments.

Madison County Planning Board: Council reviewed written report.

Library Board Report: Director's report reviewed. Discussion occurred regarding the board being here.

Attorney's Report: Nothing to report at this time.

Maintenance Report: Sam reported that there were no issues with the water. The sewer system has enough water in the lagoon for one more turn with the pivot. Lony Shaw will do a second cutting of hay on the pivot ground and once that is done Sam will run the pivot for the last time for summer. Matt asked how long it takes for the pivot to go around. It takes approximately 52 hours to go around.

Highway and Streets – Sam reported that the dust abatement we have used in the past is not available so he has been researching other options, and then received a call from WE Dust that they do have materials to abate the dust. Discussion occurred regarding dusting the roads. Council agreed that if WE Dust is close to last year's price then Sam can go ahead and have the dust abatement done. If it is higher than the Wyoming guy then we won't do it all this year.

Shop building - Sam reported that a contract was provided from the Town Attorney for Keith Perry to do the plumbing work at the shop building. Keith did not like the section of the contract that referred to timeline to complete the work and liquidated damages. Discussion occurred regarding ways to change the contract and how long it will take do the plumbing work. The Town Attorney will amend the contract giving Keith Perry until October 1st to complete the first phase of the plumbing work, and then if he cannot get it done the Town will look for someone else.

Stormdrain – Sam did a walk through with Great West Engineering for the stormdrain project along 6th Ave. The designs for the project have been sent to the Highway Department for their approval. Sam reported that it will be approximately the first week of September to start this project. Discussions followed regarding the steps of the project and having RE Miller come in and do the digging and excavation. First step is on Main Street at the center which will be pre-cut, dug up, refilled and then repaved.

Safety Committee Report: Kristi reported that gas monitors, vests and hard hats have been purchased for the maintenance employees. She is also working on the respiratory policy for the safety manual and a facility checklist as all of the buildings need to have a safety check done monthly.

Mayor's Report: Tom reported that the League of City and Towns conference is coming up and it will be October 1st through the 3rd.

Mayor Hyndman gave his resignation as Mayor to the Council. He will do the September meeting and step down after that meeting. Discussion occurred regarding options of finding a new Mayor. Matt made a motion to reluctantly accept Tom's resignation as Mayor. Nolan seconded the motion. Motion passed with a reluctant unanimous vote.

Clerks Report: Kristi reported that the domain name has been changed on the website to twinbridgesmt.com or individuals can access still through the original website address. There is also a link now on the site that individuals can use to make donations to the bike camp and the fire department. The donations go through PayPal. The Town has received \$700.00 in donations in the past week for the Bike Camp. Council agreed that some of the money could be used to go towards the new lock for the shower door.

Kristi discussed setting up reserves for employees that were to decide to move on to other options or to retire so that the Town could payout the vacation and sick leave. Based on the individual with the most

sick leave and vacation time accrued it would cost the Town over \$11,000 and the library just over \$3,000. The reserve would set that money aside for when the time comes.

Checks - Kristi asked if anyone had issues with the checks being ordered from Walmart. They are half the price of the other two companies that we have used for twice the number of checks. Everyone was ok with saving money on the checks.

Long Grass - Letters for long grass were mailed out at the end of July, some individuals have taken care of the situation but others have not. In the letter Kristi gave them until August 2nd to take care of the tall grass and weeds. If the issue is not resolved then the Town would come in and take care of it, charging the property owner for the services. The Ordinance does state that we are allowed to do this. The Town Attorney agreed that if the Ordinance states it then we need to follow through with it. Discussion occurred. The Town will have someone come in and mow the tall grass and then the Town will bill it out to the property owners.

Capital Improvement Plan – Kristi asked the council to please review the list of projects and rate them from their highest priority to lowest. This is an overall list not per category. Kristi will take everyone’s list and compile them together.

Minutes: *July 9, 2019* – Scott made a motion to approve the minutes for July 9, 2019 with amendment to add the attorney to the list of guests. Motion was seconded by Matt. Motion passed with a unanimous vote.

July 15, 2019 – Nolan made a motion to approve the minute for July 15, 2019. Motion was seconded by Matt. Motion passed with unanimous vote.

Claims: Matt made a motion to approve payroll checks 89411 to 89432 and 5730 to 5733. Nolan seconded the motion. Motion passed with a unanimous vote.

Matt made a motion to approve claim checks 20724 to 20754 and 89832 to 89834. Nolan seconded the motion. Motion passed with a unanimous vote.

Meeting adjourned at 9:55 pm.

ATTEST:

Signatures on file in official minute books

Thomas O. Hyndman, Mayor

Kristi Millhouse, Clerk/Treasurer