

July 15, 2019 Rescheduled July 9th Regular Council Meeting @ 104 E. 6th Avenue

Council Members in attendance were Scott Holbrook, Nolan Frandsen, Matt Greemore, and Joe Willauer. JB Klyap was not present. Mayor Hyndman and Clerk/Treasurer Kristi Millhouse were also in attendance.

Guests: None

Mayor Hyndman called the meeting to order at 7:10 am.

Resolution 2019-09 (Election) – Matt made a motion to approve resolution 2019-09. Joe seconded the motion. Motion passed with a unanimous vote.

Ordinance 2019-01 – Second reading of fence ordinance: Discussion occurred regarding existing fences. Joe made a motion to approve Ordinance 2019-01 fence ordinance. Scott seconded the motion. Motion passed with a unanimous vote.

Ordinance 2019-02 (Flood) – First Reading – Joe made a motion to approve 2019-02. Matt seconded the motion. Motion passed with a unanimous vote.

Ordinance 2019-03 (Mayor) – First Reading – Scott objected to Mayor being required to attend two trainings every year. Discussion followed. “Strongly encouraged” added to the ordinance instead of required. Joe made a motion to approve 2019-03 with amendment. Nolan seconded the motion. Motion passed with a unanimous vote.

Ordinance 2019-04 (Council Members: First Reading – Discussion occurred and “strongly encouraged” to attend one training session per year will replace “required”. Joe made a motion to approve 2019-04 Council Members with the discussed changes. Matt seconded the motion. Motion passed with a unanimous vote.

Ordinance 2019-05 (Employees) – First Reading –Matt made a motion to approve ordinance 2019-05. Joe seconded the motion. Motion passed with a unanimous vote.

Ordinance 2019-06 (Definitions) – First Reading – Scott made a motion to approve 2019-06. Joe seconded the motion. Motion passed with a unanimous vote.

Building Compliance – Roger Hutchinson (301 Wray St): Joe made a motion to approve building application for 301 Wray St. Matt seconded the motion. Motion passed with a unanimous vote.

Safety Committee: Kristi explained to the council that there needs to be safety committee put into place. This is being required by the Department of Labor and Industry as we were inspected a week ago. The Council will be the committee and it will be documented in the minutes. We also need to start using the OSHA 300 form to report incidences and add respiratory protection to the Town’s Personal Injury Policy.

Clerk’s Report: Kristi commented that we are set for a 2% water increase for July, which was approved in last year’s resolution to change water rates. Council agreed ok, to do increase. Let’s stay on top of the rates so we do not get behind.

Minutes: *June 11, 2019* – Nolan made a motion to approve the minutes from June 11, 2019. Scott seconded the motion. Motion passed with a unanimous vote.

June 27, 2019 – Joe made a motion to approve the minutes for June 27, 2019. Nolan seconded the motion. Motion passed with a unanimous vote:

Claims: Nolan made a motion to approve claims 20695 to 20723 and electronic checks 89835 to 89837. Scott seconded the motion. Motion passed with a unanimous vote.

Payroll: Scott made a motion approve payroll checks 5718 to 5728 and electronic checks 89437 to 89459. Joe seconded the motion. Motion passed with a unanimous vote.

Capital Improvement List: List of items that need to be completed was reviewed by the council. They will look at list and bring back at the next meeting. Joe would like to see a list from Sam and Kristi and what their priorities are.

Meeting adjourned at 8:10 pm.

Attest:

SIGNATURE ON FILE

Thomas O. Hyndman, Mayor

Kristi Millhouse, Clerk/Treasurer