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June 11, 2019 Public Meeting @ Town Hall (104 E. 6th Ave.)

Council Members in attendance: Jim Klyap (JB), Scott Holbrook, Matt Greemore, and Nolan Frandsen. Joe Willauer was absent. Also in attendance were Mayor Tom Hyndman, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich

Guests: Didi Murray (Twin Bridges Library), Kirsten Clark (Twin Bridges Library), Phil Fortner (Sheriff), Jeremiah Theys (Great West Engineer - GWE), Tiffany Lyden (Department Natural Resource & Conservation - DNRC), Robert Lancaster, Leslie Adams, Frank Kneeshaw, Colt High (Twin Bridges Volunteer Fire Dept. - TBVFD), Hoyt Walker (Twin Bridges Volunteer Fire Dept.), Will Koehler, Robert Lancaster

Mayor Hyndman called the meeting to order at 7:07 pm.

Resolution 2019-06: Resolution to adopt the 2017 PER and accept the recommended funding scenario for stormwater system improvements. Mayor Hyndman asked for any questions regarding the resolution. Matt made a motion to approve resolution 2019-06. Motion was seconded by Scott. Motion passed with a unanimous vote. No comments from the public.

Resolution 2019-07: Approval of Task Order No. 6. Floodplain Administration. Mayor Hyndman asked for any questions regarding resolution 2019-07. Scott asked if the task order was to only get paid if we use their services. Yes, that is correct. Scott made a motion to approve resolution 2019-07. Motion was seconded by JB. Motion passed with a unanimous vote. No comments from the public.

Resolution 2019-8: Authorization to submit TSEP Infrastructure Planning Grant – Matt made a motion to accept resolution 2019-08 to submit TSEP infrastructure planning grant. Motion was seconded by Nolan. Motion passed with a unanimous vote. No comments from the public

Ordinance 2019-01: First reading of the fence ordinance – Mayor Hyndman asked if there were any questions on the fence ordinance. No questions. Mayor Hyndman asked if there were any proponents for the fence ordinance 3 times. Mayor Hyndman asked if there were an opponents for the fence ordinance 3 times. Seeing none Mayor Hyndman asked for a motion for the first reading. Scott made a motion to approve the first reading of Ordinance 2019-01. Motion was seconded by Matt. Motion passed with a unanimous vote.

Mayor Hyndman adjourned the public hearing at 7:17 pm

Regular Council Meeting, June 11, 2019 @ Town Hall (104 E. 6th Ave.)

Council Members in attendance: Jim Klyap (JB), Scott Holbrook, Matt Greemore, and Nolan Frandsen. Joe Willauer was absent. Also in attendance were Mayor Tom Hyndman, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich

Guests: Didi Murray (library), Kirsten Clark (Library Board), Phil Fortner (Sheriff), Jeremiah Theys (Great West Engineer), Tiffany Lyden (DNRC), Robert Lancaster, Leslie Adams, Frank Kneeshaw, Colt High (Twin Bridges Volunteer Fire Dept.), Hoyt Walker (Twin Bridges Volunteer Fire Dept.), Will Koehler, Robert Lancaster

Mayor Hyndman called the Regular Council Meeting to order immediately following the adjournment of the public hearing at 7:17 pm.

Public Comment: No comments.

OLD BUSINESS

AT&T Phone Tower: Mayor Hyndman explained to the public that the Town has been approached by AT&T to put in a cell phone tower. The only ground that the Town has available is behind the ice house. The Town currently is building a shop over there. We want the public to give their input and let us know if they are for the cell tower or against it. It would be an additional service to the Town. Nolan asked if the tower could be put out by one of the lagoons. Discussion followed regarding the location of the cell phone tower. Sam commented that there is room on the Northeast Corner of lagoon and by the old lagoon. Access to those sites would be difficult and they would need get an easement from Shaw's as well as install power and fiber optics. The Town will have a special meeting on June 27, 2019 at 7:00 pm at the Town Hall.

Fire Department WC Rates: Fire department will meet on Thursday and they will discuss the Workers Compensation and the presumptive care coverage. If they want to move forward with getting the rate, then the forms that are required will be completed and returned back to the Town Clerk. The Clerk commented that the form needs to be completed by all of the volunteer fire fighters.

NEW BUSINESS

Great West Engineering: Jeremiah Theys (GWE) and Tiffany Lyden (DNRC) – Tiffany gave an update on the floodplain study that they are currently working. Current maps are outdated and Madison County has asked for an updated floodplain map. The floodplain maps are used by several entities. Tiffany commented that the one thing that is going to affect Twin Bridges is the Levy. Is Twin Bridge's levy going to be able to protect the Town? Certain criteria needs to be met in order for the Corp of Engineers and FEMA to recognize the Levy. There are a few different ways that Floodplain could get mapped (1) without the levy, (2) if the levy were to fail, (3) if part of the levy would fail and the rest would hold up, and (4) all of the levy holding up.

Jeremiah Theys – We have been talking about the levy since DNRC started remapping the area and the concern whether it will hold or not. The levy needs to be accredited by Corp of Engineers and FEMA. Jeremiah talked to the firm that is doing the modeling for the floodplain, and it looks like most or all of the Town will be in the floodplain. If we do nothing and the modeling shows the Town is in the flood zone then the new maps will include the entire Town in the flood zone. If a house is in a floodway, an individual would not be able to get funding for their home. This could require everyone to get flood insurance which is a couple thousand or more a year. The levy does work but to be certified it will need to go through several tests. The Town can do nothing or be proactive and get the accreditation now and get a plan together if the levy needs repairs. Discussion occurred regarding what needs to be done. Corp of Engineers and FEMA has never signed off on the levy. The Town has opportunity to get planning grant funds. There is a CDBG Grant available for the feasibility study. Economic Development (EDA) has some grants as well and these two can be used as matching fund requirements for the two grants. EDA would also be a viable funding for improvements as well as DNRC if the levy needs to be repaired or easements need to be purchased. There is a lot of grant funding out there to help with this project. There are approximately 34 parcels on the East side of the levy that would need easements. Leslie asked if this study would include her levy by the Children's Center. Jeremiah stated that yes, if there is a levy over there then it would be included but it can't be just a mound of dirt along the river to be counted as a levy.

Matt made a motion to approve Great West Engineering to pursue grand funding for a feasibility study for the levy. Motion was seconded by Nolan. Motion passed with a unanimous vote.

Fire Department (Building) – Hoyt Walker and Colt High spoke on behalf of the fire department. They are still in early planning stages and just want to make sure that adding on to the building is a viable solution for the fire department. Discussion occurred regarding the addition. Matt and Scott both commented that they would like to see a diagram of what the fire department is actually looking at doing. The Fire Department will put something together and bring back in a couple of months.

Judicial Fund – Tom explained we want to create a Judicial Services Fund, so we can start setting some money aside for a judge. We will be taking some of the money from what we paid the Sheriff's Department and put it into this fund. Discussion occurred regarding funding. Matt made a motion to create Fund #4200 for judicial services. Motion was seconded by Nolan. Motion passed with a unanimous vote.

Digital Council Packets – Discussion occurred regarding the packets. Scott and Nolan like the paper and would prefer not going digital. Matt was for the digital packets. Discussion occurred regarding the digital tablets. Matt made a motion to approve digital council packets and tablets. Motion was seconded by JB. Mayor Hyndman took a roll call vote. Matt - yes, Nolan – no, JB – yes, and Scott – no. Vote was 2 to 2 so Mayor Hyndman broke the tie with a yes.

REPORTS

Sheriff's Report – Phil Fortner, Madison County Sheriff reported for the Madison County Sheriff's Department. The Sheriff's Department responded to 7 traffic stops in Town and 8 service calls. The service calls included (1) Animal problem, (1) disturbance, (1) Order of Protection Violation, (2) Suspicious Persons/Circumstances, (1) Unfounded 911 Call, (1) VIN Inspection, and (2) civil services.

Library Board Report – Kerstin Clark, reported that the summer reading program started today. The library board is requesting approval of new board members. Kerstin Clark and Steve Millhouse will be going off of the board. Didi Murray would like to renew her position. Scott made a motion to approve Jennifer Giem, Will Koehler and Didi Murry as board members. Motion was seconded by Nolan. Motion passed with a unanimous vote.

Planning Board Report – Written report received from the planning board.

Attorney's Report – The Town Attorney sent a written report to the Town Council. She was unable to attend the Council meeting.

Mayor’s Report: Mayor Hyndman talked to AT&T and notified them that the Town would be doing a public hearing. Tom also spoke to National League of City and Towns (NLC&T) and we need to approve them contacting the public regarding the utility services. The Town has already passed a resolution for this. Tom will sign the contract and get it back to NLC&T.

Clerk’s Report: The preliminary budget is ready for approval and it will be approved on the 27th at the special meeting. Copies of the budget are included in the council’s packets.

Kristi asked the council what they wanted to do regarding the business licenses. She has one new license request. The Town also had a complaint regarding a business and according to the Town as long as they have their business license the Town can inspect the property. Town requested the closed session on next agenda to discuss the complaint. Council decided that the new businesses will be approved by Council and it will be put into the new Ordinance.

Patty Hayes asked about the junk ordinance and if the Town still has one. We still have a nuisance ordinance. She asked about Montana Rail Link and the junk along the railroad. MT Rail link told Tom that if there was still a problem then the railroad could be contacted. Patty will contact the railroad directly.

Consented Minutes: May 14, 2019 – Nolan made a motion to approve the May 14, 2019 minutes. Motion was seconded by JB. Motion approved with a unanimous vote.

Claims – Payroll - Matt made a motion to approve payroll checks 89462 to 89481 and 5714 to 5717. Motion was seconded by JB. Motion passed with a unanimous vote.

Claims – Scott made a motion to approve claims 89838 to 89842 and 20626 to 20693. Nolan seconded the motion. Motion passed with a unanimous vote.

Maintenance Report: Water – Consumer Confidence Report has been advertised and the Town has met their requirements to advertise the report. It is ready to be mailed out to DEQ. Our community is small enough that we don’t have to publish in the paper.

Sewer - We lost radio the control on the sewer system. Current radio is a loaner from Nash. He took our radio to see what it would cost to have it fixed. Pivot is up and running and providing Lony water on his field. Lony should have a decent crop this year.

Streets – They are working on patch work on the streets. Backhoe, dump truck and grader motor are all back. They will be needing to get the motor on the grader back in and so until that is done the grading work won’t be done. We also had to get a new oil pump and the one we received didn’t fit, so a replacement was ordered and arrived today. Hoping to put it back together as soon as possible.

New Shop – Sam is waiting for Keith Perry to give him a bid. As soon as the bid is received, Sam will have the Town Attorney put a contract together for Keith. Discussion occurred regarding date and getting the project going.

Matt asked if anyone else is lined up to work on the building. Sam answered there is a guy out of Dillon that wants to do the electrical work and Gary Caprara for the framing. Sam needs to lay concrete first before he can give them a time line. Concrete can’t be laid until the plumbing work is done.

Sam asked the council to close the meeting for personal reasons. Tom told him it had to be on the agenda in order to have an executive session. Discussion occurred regarding the date and time for the meeting. Friday, June 14th at 7:00 pm was agreed upon by all.

Meeting adjourned at 9:10 pm.

ATTEST:

Original Signatures on File

Thomas O. Hyndman, Mayor

Kristi Millhouse, Clerk/Treasurer