

Town of Twin Bridges Regular Council Meeting September 11, 2018

Council Members in attendance were Nolan Frandsen, Matt Greemore, Scott Holbrook, Jim Klyap, and Scott Holbrook. Joe Willauer was absent. Also in attendance were Mayor Thomas Hyndman, Clerk/Treasurer Kristi Millhouse and Maintenance Supervisor Sam Novich.

Guests: Sean Garner, Luke Banks, Lewis Wendt, John Taylor (Madisonian), Robert Lancaster, Kerstin Clark (Library)

Mayor Hyndman called the meeting to order at 7:07 pm.

Public Comment: No Comments

Oath of Office: Jim Klyap took Oath of Office as a member of the Twin Bridges Town Council.

Great West Engineering: No representative present.

Sheriff's Report: No representative. Tom commented that he went to the County Commissioner's meeting today and Roger Thompson is stepping down until the investigation is complete.

Building Compliance: *Lewis Wendt (219 S Main St.)* – Lewis Wendt gave an explanation of his building that is currently on his property and what he wants to do with the building. He is adding on to an existing structure and he is asking for a variance to match the current building. It would be a 6 foot variance. Matt made a motion to approve Lewis Wendt's building application for 219 S Main St. adding on to the structure that is already there. Scott seconded the motion. Motion passed with a unanimous vote.

Sean Garner (106 N Madison St.) – Sean is building a garage behind his house and it meets all of the Town's requirements. Scott made a motion to approve the new building construction for Sean Garner at 106 N Madison St. Matt seconded the motion. Motion passed with a unanimous vote.

Luke Banks (103 S Madison St.) - Luke is putting in a trailer on the vacant lot next to the two he currently owns. Matt verified that the setback variance is 8ft instead of 3ft as the Town requirement is a 25ft setback and Luke only has a 17ft setback. The variance is to keep everything lined up. Nolan made a motion to approve Luke Bank's request to add a house to 103 S Madison St. Matt seconded the motion. Motion passed with a unanimous vote.

Boundary Adjustment (Roger Hutchinson – Wray Street): Roger Hutchinson was not present but Mayor Hyndman explained that he is looking to adjust the boundary on the property he purchased on Wray Street. Currently the property runs East and West and Roger would like to change it to go North and South. He has to go before the County Planning Board for approval and have it surveyed before the Town can approve it. Sam commented that the Sewer main is over to the West. The furthest building to the East is going to go over the other piece of property. Roger Hutchinson will need to have in the drawings that the two lots share the same sewer line or he will have to put in a second line.

Madison County Planning Board: No representative present.

Library Report: Kerstin Clark reported on behalf of the library that August was a busy month. The library has started having some computer classes on Windows and Genealogy. Computer classes will continue throughout the year. The library has started a winter story hour which started today.

Kerstin also reported that the library completed their air conditioning and heating system. Tom asked if the unit sitting outside of the building is the air conditioning unit. Kerstin commented that it was. Tom asked Sam if there should be some posts around the air conditioning unit, so someone does not hit it. Sam commented that yes there should be, but it may be sitting on legion ground and that will have to be looked into and get approval from the Legion.

Resolution 2018-11 Final Budget: Council reviewed the budget and discussion followed with a few questions. Matt made a motion to approve budget resolution 2018-11 for FY2018 to 2019 Final Budget. Nolan seconded the motion. Motion passed with a unanimous vote.

Attorney's Report: No report.

Maintenance Report: Sam Novich reported that there are no accidents to report. The maintenance department is finishing the signs on 9th Avenue and the contractors that are installing the fiber optics should finish up over by 9th Avenue by tomorrow. They still have Bayers Lane, the alley behind the Town Hall, and part of 3rd Avenue to complete and then they will be done in Town.

Sam reported that the dust abatement didn't happen as was planned at the last Council Meeting. WE Dust Control sprayed before we were ready as they had us down on their books. They only did one coat and we still have money in the budget to do another coat. Discussion followed. Council agreed that they would hold off and see if they need it or not.

Sam and Rick have started digging the foundation for the new shop and they came across more mud than they planned. They have finished the digging and will see what happens tomorrow with the ground water. They will then have to haul in some material and will be setting the fitting walls which will sit for 30 days.

Sam reported that there are three individuals in Town that have requested to be completely disconnected from the Town Water and Sewer System. Sam is looking at doing a lock out/tag out system instead of digging everything up. Discussion followed and Sam explained that the fee we charge is not really a tapping fee as it is a plant investment fee. Council agreed that the lock out/tag out was the easiest way to handle the disconnects. The Town Ordinance will have to be revised on how the disconnections are completed.

Mayors Report: Mayor Hyndman reported that the Town received \$15,000 of the TSEP money to help put the waterline under the river to the Madison County Fairgrounds.

He also reported that there will be a meeting on Thursday regarding the Children's Center waterline. He will be meeting with Dan McCauley, Rob Gilmore, Leslie Adams, and Ron Nye. Mayor Hyndman is asking that both Matt and Sam be at that meeting. The meeting will be here at Town Hall.

Mayor Hyndman reminded the council that the League of City and Towns Conference is coming up in Butte at the Copper King Hotel. It will be September 26, 27, and 28th. We do have an agenda that everyone can look at and if you are interested in going please let Kristi know as soon as possible so we can get you registered.

Clerk's Report: Kristi reported that she is getting ready to work on the FY17-18 year end closing with Denning and Downey. She has a couple of transactions that were included in the budget and in our Accounting Procedures. These included starting a Capital Improvement Fund for the Library and transferring money for a reserve fund for the Water and Sewer. Matt made a motion to move \$1,500 to a Library Capital Improvement Fund and \$5,000 from each of the Water and Sewer Funds for a reserve account during the closing of FY17-18 books. Jim seconded the motion. Motion passed with a unanimous vote.

Kristi also reported that the Town is now balanced with County Tax Trial Balance which has not been done for quite a while. The Town now has their Cash, Taxes, Water/Sewer, and payroll all balanced each month.

August 14, 2018 Minutes: Nolan made a motion to approve the August 14, 2018 Council Minutes. Scott seconded the motion. Motion passed with a unanimous vote.

Utility Adjustment: Matt made a motion to approve the adjustment on Account Number 340-00 for \$244.88. Jim Klyap seconded the motion. Motion passed with a unanimous vote.

Claims: *Electronic Checks* - Matt made a motion to approve electronic payroll claims 89714 to 89735 and Electronic Claims 89864 to 89865. Nolan seconded the motion. Motion passed with a unanimous vote.

Payroll Checks - Nolan made a motion to approve payroll checks 5656 to 5660. Matt seconded the motion. Motion passed with a unanimous vote.

Claim Check - Matt made a motion approve claim checks 20443 to 20469. Nolan seconded the motion. Motion passed with a unanimous vote.

Council review: Council discussed the ordinances that we are currently working on. Scott wanted to know if anyone had any comments on the Fence Ordinance and if we can start the process of getting it approved and reviewed by Lori. Lori has reviewed it and has some comments; she will forward them to the Council. Kristi commented that it has to have to public hearings before approval so they could have the first at the next council meeting and the 2nd at the meeting in November.

Nolan commented that he has looked at the Marijuana Ordinance and what has been done so far. He would like to just add something that as long as it is not legal federally then the Town will follow that until such time it becomes legal by the Federal Government. He will send his changes/comments to everyone.

Meeting adjourned at 8:24 pm.

ATTEST:

Mayor Thomas O. Hyndman

Clerk, Kristi Millhouse