

## **June 12, 2018 Twin Bridges Regular Council Meeting**

Council Members in attendance were Matt Greemore, Joe Willauer, David Banks, and Nolan Frandsen (arrived at 7:30 pm). Also in attendance were Mayor Tom Hyndman, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich.

**Guests:** Madison County Sheriff Roger Thompson, Scott Holbrook, Gail Banks, Van Puckett, Dana Escott (Madison County Fairgrounds), John Taylor (Madisonian), Kristi Knott, Frank Knott, Leslie Adams, Jeff Walker, Hoyt Walker, Frank Kneeshaw, Seth McLean, Chris Knott, Jim Rhoutzahn, Kerstin Clark (Library Board)

Mayor Hyndman called the meeting to order at 7:05 pm. Mayor Hyndman requested that all phones be shut off or turned on to vibrate. He also advised the guests to please review the back of the agenda for rules for the council meeting and please wait to be recognized before speaking. He also asked if anyone was recording the meeting or taking photos to please let the council know.

**Public Comment:** No comments

**Sheriff's Report:** Roger Thompson reported the following activity for the Town of Twin Bridges (1) animal problem, (2) coroner calls, (1) Fraud/Scam/Bad Check, (1) Threat/Harassment, (1) Vandalism/Criminal Mischief, (1) VIN Inspection, (2) civil service. The Sheriff's Office spent 24.5 hours in Twin Bridges for the month of May.

**Fairgrounds: Riverside Park** - Dana Escott asked the Town if they would be willing to eliminate the water/sewer bill for Riverside Park (Park). Most of the water usage that goes through that line is used by the fairgrounds. The fairgrounds would pay for the water usage of the Park. The meter for the park is out by the vault toilet and then the line goes towards the park. Matt commented that the Town would have to look into the cost of disconnecting the meter and what it would mean to the Town. The Town evaluates their rates based on the number of lines hooked up. Discussion followed. Joe made a motion to get more information on the impact to the Town and to address the request at the next council meeting. Matt seconded the motion. Mayor Hyndman asked if there were any other questions. No questions. Mayor Hyndman called for a vote. Motion passed with a unanimous vote.

**Water during the fair** – Van commented on the water situation at the fairgrounds and what can be done to provide water at fair time. Madison County Commissioners (County) will know more next week from the engineers on whether there will be water by fair time or not. The other option that they are looking at is to use the irrigation well during the fair to provide water. It would be used to provide water to the rest area and drinking water for the animals. Van would have the water tested on the well and put non-potable disclaimers around the fairgrounds. The water line that connects to the Town would be blocked off so that it won't affect the Town water supply or flow into the river.

Sam commented that the well system was for irrigation purposes only and it is a shallow well. It is approximately 4 ft. deep and it has approximately 6 or 7 stations to irrigate from. This water is not advisable to use as potable water. The water may be used for the animals and irrigation but should not be used for human consumption. Sam felt that the County was taking a big risk to allow individuals to use the water from the well. Van has addressed this with State and talked to DEQ regarding the water situation and because it is for such a short period of time they were ok with it. The disclaimer would eliminate the liability of the County. If it came back that someone was sick from using the water they would have to prove it. Tom asked that the County let the Town know what the water results are and when something is going to get done.

**MOA Waterline across River** – Dan from Great West Engineering sent over a revised MOA contract. It is the same contract as last month except for wording to explain who was responsible for what was added. The Town ended up applying for the \$130,000 emergency grant from Rural Development (RD). RD is requesting a clear understanding of the finances. At this time the Town has not heard anything from the Commissioners. Joe made a motion to accept the memorandum of agreement (MOA) for the waterline between the Town and County. Motion was seconded by Matt. Motion passed unanimously. The agreement will be forwarded to commissioners.

Nolan arrived 7:35 pm.

**Jeff and Hoyt Walker:** Jeff reported that he is requesting the council to follow through with their ordinances regarding the fence height and the direction of the boards on the fence they brought to the Council's attention last month. Discussion followed regarding the fence and the survey that the Walkers

did. The Survey may or may not have been filed with the County. The fence no longer has a height issue because Walkers cut the fence down.

Lori advised that the one thing the Town needs to know is where the fence is located as it pertains to the survey. The fence being cut down is a civil matter. Chris Knott commented that he was advised at the last meeting to wait for the survey so they could move the fence and correct the boards and height at that time. They were never notified of the survey being done and within 30 hours the fence was cut down. They still don't have a certified surveyor's pin.

Davey commented that the fence was built incorrectly according to the ordinance. We can all agree to that. Lori commented that the conversation with the fence last month was that a survey would be done and provided to neighbors and they would fix the fence. Lori commented that anyone that is building a fence should check their property lines first and before taking action check with the Town and the Town Ordinances. The ordinances are designed for the Town to operate uniformly.

Frank Knott commented that he owns the building and they did not intentionally put the fence in the wrong spot. We did measure the fence and it was his understanding that the fence would be moved if a survey came back saying it was off line.

Matt commented that after last month's meeting the Council left the fence situation to have action taken at this month's meeting after a survey was done. If the survey showed that the fence was not placed in the correct spot then 4 Rivers Fishing would move the fence. If it was correct then they would fix the height. As for the way the boards are facing the ordinance addresses fences facing Town property. At this point we need legal clarification on the board direction.

**Madison County Planning Board:** No Report. Planning board did not meet during the month of May.

**Attorney Report:** Lori commented that she finally got an answer from the Attorney General's office. The AG office sends a memo around the office gathering opinions from the different attorneys. In this situation there was no clear answer so it is now going to be going directly to the Attorney General for his point of view. The AG office thought it would be about a week before Lori's office would get an answer back.

The Summit was very informative and she was disappointed that none of the Council members were there except for Annette and Tom. The entire governor's office was there and no one from Twin was there and we hosted it. They discussed things regarding the roads, economics, changes from year to year (legislative updates). League of Cities and Towns will in Butte in October.

**Library Board Report:** Kerstin Clark reported on behalf of the library. Their summer reading program starts tomorrow, June 13<sup>th</sup>. They will be hosting two performances this summer. The first one will be June 18<sup>th</sup> at the Montana Room in the School and the second one will be July 20<sup>th</sup>. The library will also be starting their genealogy classes. Matt commented that the kids enjoyed the movie night.

**Maintenance Report:** No accidents to report. Sam reported that Tom was contacted by Tad Dale regarding a leak at his trailer court. Tad asked the Town if he can bring his trailer court into compliance at this time. Sam explained to the Council what would happen for meter hookups at the trailer court and how they are currently 4 separate meters but only one records the usage. The change would cost the Town approximately \$3,000 for the meters and the materials in get Tad set up and then he would have to pay for the materials for the line running into his property. Sam also thinks that we need to have an agreement put into place with Tad that states if the Town pays the expense to put the meters in that he has to commit to completing the project within a year. Discussion followed. Council agreed that it would be good to bring the trailer court into compliance and have Tad sign an agreement between the Town and him.

*9<sup>th</sup> Avenue* – Sam has an estimate from RE Miller to help dig Ninth Avenue out and materials. The bid is for \$10,720. Discussion followed regarding the project. They did burn the old building down on 9<sup>th</sup> Avenue at the new shop location the other day during the rain storm.

*Shop* - The new shop is hung up because we are trying to get clarification from MMIA as to what is an acceptable agreement for materials so that they will release the rest of the money from the windstorm claim. They want us to have a contract with the suppliers. We are working on getting clarification. Discussion followed.

*Dust Abatement* – Sam asked if the council was ok with the Town applying the dust abatement material the same way as last year with material being laid twice. Council was ok with double application.

**Mayor's Report:** The Town had a complaint about the alley behind the Shack/Dentist Office/K&L Mortuaries. Tom has contacted Joe Nicholls to find out cost of gravel to fill in the holes. It would be approximately \$350 for 20 cubic yards and they can dump where we want it at. Sam and Rick will lay the material with the loader. This will resolve the issue until something else can be done with the alley way. There are a bunch of lines that go through the alley such as fiber optics, natural gas and water line so we have to be careful about digging. Joe made a motion to approve the 20 cubic yards from Joe Nicholls to fix the alley behind The Shack, Twin Bridges Dental, and K & L Mortuaries. Motion was seconded by Nolan. Motion passed with a unanimous vote.

*6<sup>th</sup> Avenue Report* – The Town received notice from Montana Department of Transportation that the matching funds was going to go up approximately \$4600 from the original cost determination. Tom spoke to Jeremiah at Great West Engineering and Dave Holien (MDT) about the 6<sup>th</sup> Avenue project and the increase in cost. Jeremiah said this is normal and the Town should continue to with the project as is. Matt asked about where the \$4,000 goes in budget. At this time it wasn't put in there because we just got the notice but we will amend that. We have paid \$11,913 on the match as of today. The Town will meet with the School on the 18<sup>th</sup> at 7:00 pm. A copy of the MOA (Memorandum of Agreement) with Town and School is in packets for review.

*Smartlink Phone Service* – Tom reported that the Town was visited by a representative of Smartlink Phone Service who has the contract with AT&T to provide service for emergency responders. They are looking at spots to put a cell tower, and a couple of the spots are on Town property (9<sup>th</sup> Avenue, old water tower, fire siren). The spot he liked best was over at the new building site on 9<sup>th</sup> Ave. AT&T would lease an area that is 50 x 50 square feet from us for approximately \$400 to \$500 per month. The contract would be for 30 years. The information has been turned over to Engineers and they will make the final decision.

**Clerk's Report:** Kristi reported that the budget has been put together and we are looking at raises for Town employees of \$.50 with \$500 bonus at Christmas Time for Sam, Rick and Kristi. We would also like to add to days of holiday pay for Sam, Rick, and Kristi which would be Christmas Eve and the day after Thanksgiving.

*Preliminary Budget* - The Preliminary budget has been prepared and is shown on the excel spreadsheet so they can see the breakdown over the past few years. Kristi would like to have a special meeting on the 25<sup>th</sup> or 26<sup>th</sup> to approve the preliminary budget and to approve a new council member. Discussion followed regarding date and time. Council will get back to her.

*Signatures* – Kristi commented that we have an issue on signing checks now that the two council members that were easily available for signing paychecks are gone. She was wondering if there was a way to work something out that this would not be an issue. Joe stated that if she notifies him the night before he can make it work. Matt said he can sign most of the time too.

*Census Bureau* - Kristi completed updating the census bureau address list and has mailed it back to them. Census will be completed in 2020.

**Minutes:** Matt commented that the minutes need to have "Walkers are to notify neighbors when survey was done." Correct fence height at 8 ft. to read "fence height over 6ft". Davey made a motion to approve minutes of May 14, 2018 regular council meeting with corrections. Motion was seconded by Joe. Motion passed with a unanimous vote.

**Claims:** *Electronic Checks* - Matt made a motion to accept electronic checks 89751 to 89755 (payroll) and 89873 (claims). Davey seconded the motion. Motion passed with a unanimous vote.

*Payroll Checks* - Davey made a motion to approve payroll checks 5600 to 5618. Motion was seconded by Joe. Motion passed with a unanimous vote.

*Claims Checks* - Nolan made a motion to approve claim checks 20350 to 20371. Joe seconded the motion. Motion passed with a unanimous vote.

**Council Review:** Kristi commented that everyone should be aware or received a copy of Annette's resignation which was effective immediately. Matt made a motion to reluctantly accept Annette McLean's resignation from the Council. Seconded by Joe. Motion passed with a unanimous vote.

Matt asked where we were at with the letter for Mountain Building Center Agreement. Kristi thought the attorney was supposed to do the letter. Kristi will write the letter and get it sent off.

Davey commented that the alley way that runs behind Morad's and the Stonefly Inn continues to be blocked off by vehicles or trailers. If there is an emergency the emergency trucks are not going to be able to get through. Tom has spoken to the individual and he will address the alley again with Stonefly about not blocking it.

Meeting adjourned at 9:20 pm.

ATTEST:

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Mayor Thomas Hyndman

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Clerk, Kristi Millhouse