

## **Regular Council Meeting February 13, 2018**

Council Members in Attendance were David Banks, Joe Willauer, Matt Greemore and Nolan Frandsen. Annette McLean was absent. Also in attendance were Mayor Hyndman, Clerk/Treasurer Kristi Millhouse, and Maintenance Supervisor Sam Novich.

Guests: Dana Escott and Chad Armstrong (Fairgrounds), Sheriff Roger Thompson, Silvia Schwartz (Library), Madisonian Geoff Hamill, Robert Lancaster, Pat Bradley (Madison County Planning Board), Attorney Lori Harshbarger, Greg Schwartz

Meeting called to order at 7:12 pm by Mayor Hyndman.

**Public Comment:** No comments.

**Great West Engineering:** No Comments.

**Sheriff's Report:** Sheriff Thompson reported everything has been quiet around Madison County. The deputies are still getting caught up on items from last summer. The Sheriff's department responded to the following calls in Twin Bridges for the month of January (1) Suspicious Person/Circumstance, (2) Thefts/Burglaries, (1) VIN Inspections, (1) Civil Service. They spent a total of 17.25 hours in Twin Bridges.

Sheriff Thompson said he still has the speed sign and is working on the reprogramming of it. He needs to get some technical help with the reprogramming and as soon as it is reprogrammed he will bring the sign back down to the Town.

**Madison County Fairgrounds (water):** Mayor Hyndman reported that after the council met last Friday they agreed that they will apply for the \$30,000 emergency grant through TSEP and we will split the water loss in half with the County and the County will pay the increase in the power bill which was \$798.

Discussion occurred regarding the 10" line vs the 8" line. The council and fairgrounds would like to know why the line is going to a 10". Matt also touched on the meters and that a meter should be put on both sides of the river, so that if this happens again we can see the difference and figure out where the loss is quicker. Discussion followed. Sam stated the 10" line is all fire suppression if we have any future growth in the Town and if we are putting a line in it would be better to go to a 10" line now and the difference in cost between a 10" line and 8" line is minimal. Fair board Representative Chad Armstrong asked once the repairs are done who owns the waterline. Sam stated that if it is a Main line it becomes part of the Town. Great West Engineering will bring in the plans to the Town and the Council will approve them, after they are approved the fairgrounds can start construction.

Matt made a motion for the Town to apply for the \$30,000 TSEP Emergency Fund Grant and pay half of the water loss on the fairgrounds bill. Davey seconded the motion. Joe abstained (conflict of interest). Nolan – yes, Davey- yes, Matt-yes. Motion passed.

**Madison County Planning Board Report:** Pat Bradley reported on behalf of the Madison County Planning Board. She commented that activity continues to be primarily from Big Sky. Moonlight Basin is currently working on updating their Overall Development Plan which is done every 10 years. They are currently looking at adding more hotels and staff residents. Nothing has been passed yet as the Planning Board had further questions. Moonlight Basin asked for an extension on their development plan and that was granted to them.

Pat also reported that two subdivisions have been granted in Sheridan and two conservation easements were approved by the planning board. The first Conservation Easement was for SRI which everyone is aware of and the second one was for the Ruby Habitat Foundation.

**Library Board Report:** Silvia Schwartz reported on behalf of the library. The library reported that they had 704 visitors in January (224 computer users, 136 desktop users, 13 AWE users, and 75 Wi-Fi users). The library is planning on a genealogy class and some computer classes. The library also received a 65" TV donation that they are very excited about.

**Water & Sewer Rates:** Kristi commented that she would like to see these passed and implemented by July 1<sup>st</sup>. We have to publish in the paper 3 times and send letters out to each individual along with a public hearing. Joe made a motion to approve the proposed water rates for resolution 2018-01. Nolan seconded the motion. Motion passed unanimously.

**Sewer Rates:** Discussion followed regarding the sewer rates. Matt stated he didn't like the idea of having a separate usage rate for the sewer when a lot of water during the summer doesn't go down the wastewater line. Davey made a motion to approve the proposed flat sewer rate of \$46.89 for resolution 2018-02. Nolan seconded the motion. Motion passed unanimously.

**Review of the Ordinances:** Tom stated that everyone on the Council has agreed that they want to do a work meeting on the Town Ordinances. Davey looked at some additional information from other Town's regarding the business licenses and would like input from the other council members. Tom asked when a good time to have a meeting to go over the Ordinances. Monday, February the 26<sup>th</sup> at 3:00 pm we will meet to go over ordinances.

**Attorney's Report:** *Business License* - Lori has mailed out 5 letters for delinquent business licenses and 2 have been picked up their letters. Her office mailed the letters certified and regular mail. Kristi commented that since the letters went out she has had 3 of the businesses come in and purchase their license. There are 2 outstanding. Lori did not send a letter to Wagner Landscaping yet because they are seasonal and she wants to revise the letter so it is appropriate for them.

*Library Inter-local Agreement* – The request has been sent to the Attorney General's office and has been there since this past fall. They are still reviewing the request regarding Tom having the ability to remove a library trustee.

*SRI Investments* – Lori stated that Charity with Madison County Planning Board did not notify the Town about the conservation easement. Charity did admit that it was a mistake on her part. The reason that the Planning Board approved the conservation easement was because the Town's development plan shows that area in side Town limits as being used for agriculture land without showing any future development, which makes it difficult for us to argue against the easement. Tom spoke to Lois Delguard from the State and she will go over easement with him as she plans to come down and check to make sure SRI is doing what they proposed.

**Maintenance Report:** No accidents to report. Sam gave a copy of the water audit to the Town Council. It shows 3 years on the audit. The first column of numbers is from the water pumps and the second column of numbers is for the actual gallons sold. He feels that the water pumps are not reading correctly. He would like to put in a long spacing and get the meters away from all electrical items. Sam

feels the gallons sold are correct because of the type of meter they are and the test he ran this summer on the individual meters.

The green column is for wastewater flows which are based on a calculation. It isn't actually a meter reading. To rectify the WW flows we would have to put a meter in at the wastewater line to read the flows. Matt asked if Neptune makes a meter large enough to read the wastewater flow. Sam answered yes they do make a meter large enough to read the wastewater.

*Shop Building* – Sam has not received all of his costs back yet for the building. He has it broken out; he is just waiting on figures.

*East 9<sup>th</sup> Avenue* – Sam commented that East 9<sup>th</sup> Avenue is scheduled to be dug out and repaired. There are some boundary issues on the South Side. One of the surveyors came in and surveyed the area and he thinks the property needs to be shifted to the North. The surveyor wants the Council to give ground to the North and South and it will shrink 9<sup>th</sup> Avenue. Sam would like to call for a locate, as there is a huge fiber-optics line down that road. He will then measure off of our property and the ice house so the council can decide if they want to have a bend still in the road or if we want to straighten it out. The Town does not want to follow the fiber-optics line as it feeds a lot of places. Sam would like a couple of council members to meet with him and walk through it, so he will know how much material he needs to bring in. Dennis Day has agreed that the Town can have more material out of Day's ponds. Discussion followed. Davey and Nolan will meet with Sam to look at the road.

Sam has been working on our pivot controller. The pivot wasn't working correctly this past summer and Sam hasn't been happy with Watson. He has contacted a Reinke dealer out of Stevensville. The individual in Stevensville looked up our system and he said it was a high tech computer system. When the weather warms up Sam is going to run the pivot, so they can figure out what is happening with the pivot.

Sam said we need to discuss with the County a Utility easement where the water is going to go across to the fairgrounds. We need the easement so that we can work on the property and work on it without any interference from any buildings or anything that would prevent us from accessing the line. No permanent structures.

Matt asked about the status of the trucks. The one ton is running well. The white Dodge is just about finished. They just have a little bit of sand blasting left to do so they can finish painting. Everything is up and running well right now.

**Mayor's Report:** Tom has received a copy of the County Emergency Plan, if anyone is interested in looking at it, please let him know. Tom is going through it right now looking for changes. Dustin Tetrault will be coming to the council for approval of the emergency plan.

Tom also stated that he has spoken to Tim Burton from Montana Leagues of Cities and Towns (MTLCT) and they have asked Twin Bridges to host a Summit meeting for the MTLCT in May. There will be approximately 30 to 40 people from around our area and it will be May 21<sup>st</sup>. Tom is checking around Town to figure out the best place to host the event. The Senior Center was suggested as being the best place. Tom will check with them and see if they can reschedule their meals as Monday is the day they cook for the seniors.

Tom also reported that in March he will be going to the mayor's forum in Polson.

**Clerks Report:** Kristi reported that she mailed dog license letters out and second requests for business licenses. We are getting some of the dog license applications back. We have 8 business licenses outstanding 2 from the letters that Lori sent out. She has been busy working on the water/sewer rates as well.

Kristi reported that the office has been painted and it has really brightened up the room. Kristi also mentioned that she would like to possibly put a welcome packet together for the Town of Twin Bridges for new residents. It would be something that we could put the different Town applications in and possibly some promotions items from the businesses in Town. Joe thought it would be a great idea and that Kristi should contact the Chamber and the Twin Bridges local group to see if they are willing to help.

**Minutes:** Matt made a motion to approve the January 9, 2018 council minutes. Joe seconded the motion. Motion passed unanimously.

**Claims:** Davey made a motion to approve electronic claims 89776 to 89870 and 89878 to 89880. Joe seconded the motion. Motion passed unanimously.

*Payroll Checks* - Davey made a motion to approve payroll checks 5516 to 5534. Nolan seconded the motion. Motion passed unanimously.

*Claim Checks* - Davey made a motion to approve claim checks 20252 to 20275. Nolan seconded the motion. Motion passed unanimously.

**Council Review:** No comments.

Meeting adjourned 8:45 pm.